Authentico Web Platform

Grower Guide



18-09-2023 Ver. 1.0

THE SCHNEIDER GROUP

Summary

Authentico Platform Access

Sign up
Login
Reset password

Farms Management

Farms Page
Farm Information
Record Production Data
Upload Photos and Videos
Upload Documents
Add a new Farm

Authentico Certification

Fill out Authentico Questionnaire – Common Sections

Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX

Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX

Fill out Authentico Questionnaire - Missing Answers
Fill Authentico Questionnaire - Not Compliant Answers

Questionnaire Verification and Authentico Certificate issuing

Other Features and Functionalities

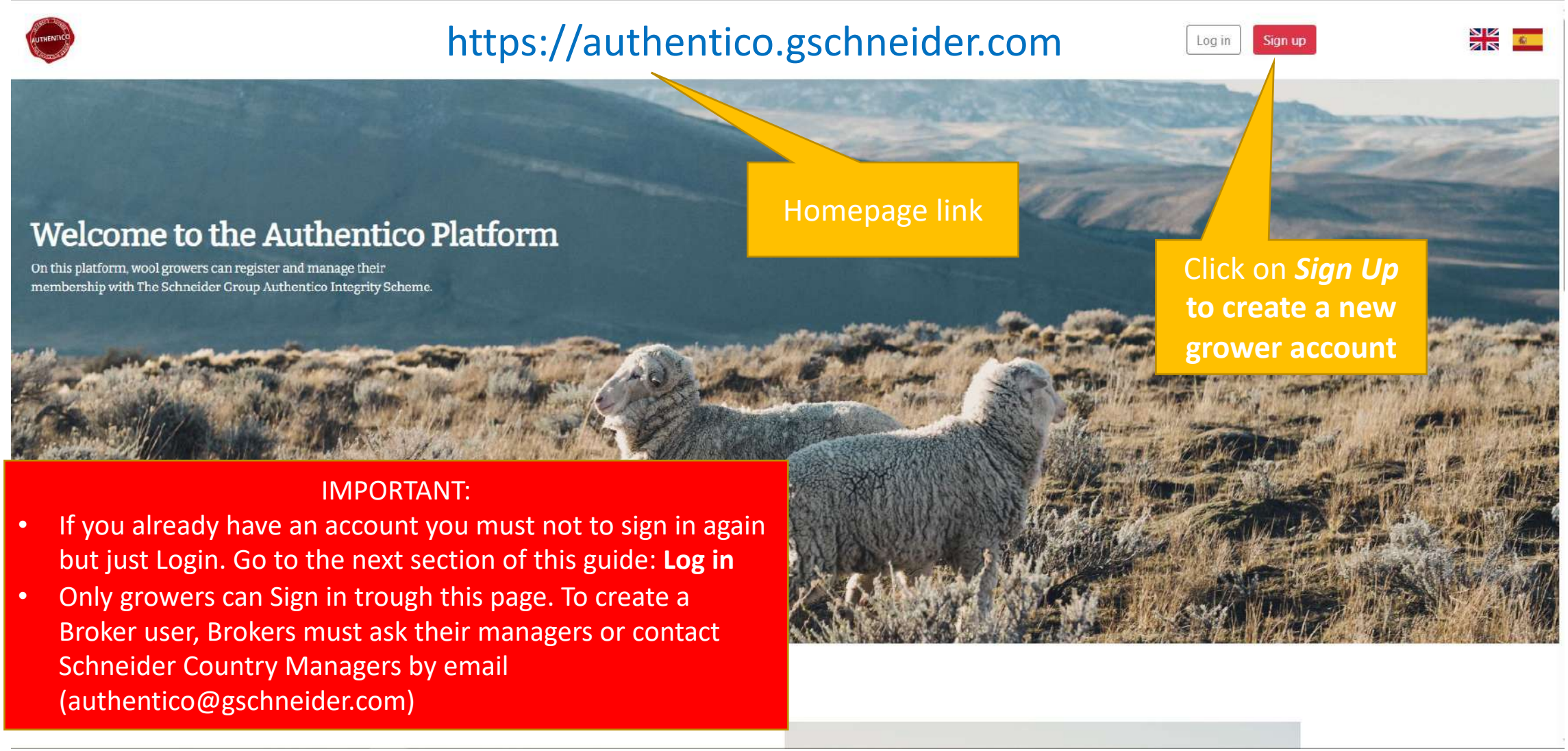
Delegate a Broker
Profile Page
Account Settings Page
Contact Page
Farm Life Page
Useful Documents Page
Natural Fibre Connect Link

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Authentico Platform Access

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Sign up (1/2)

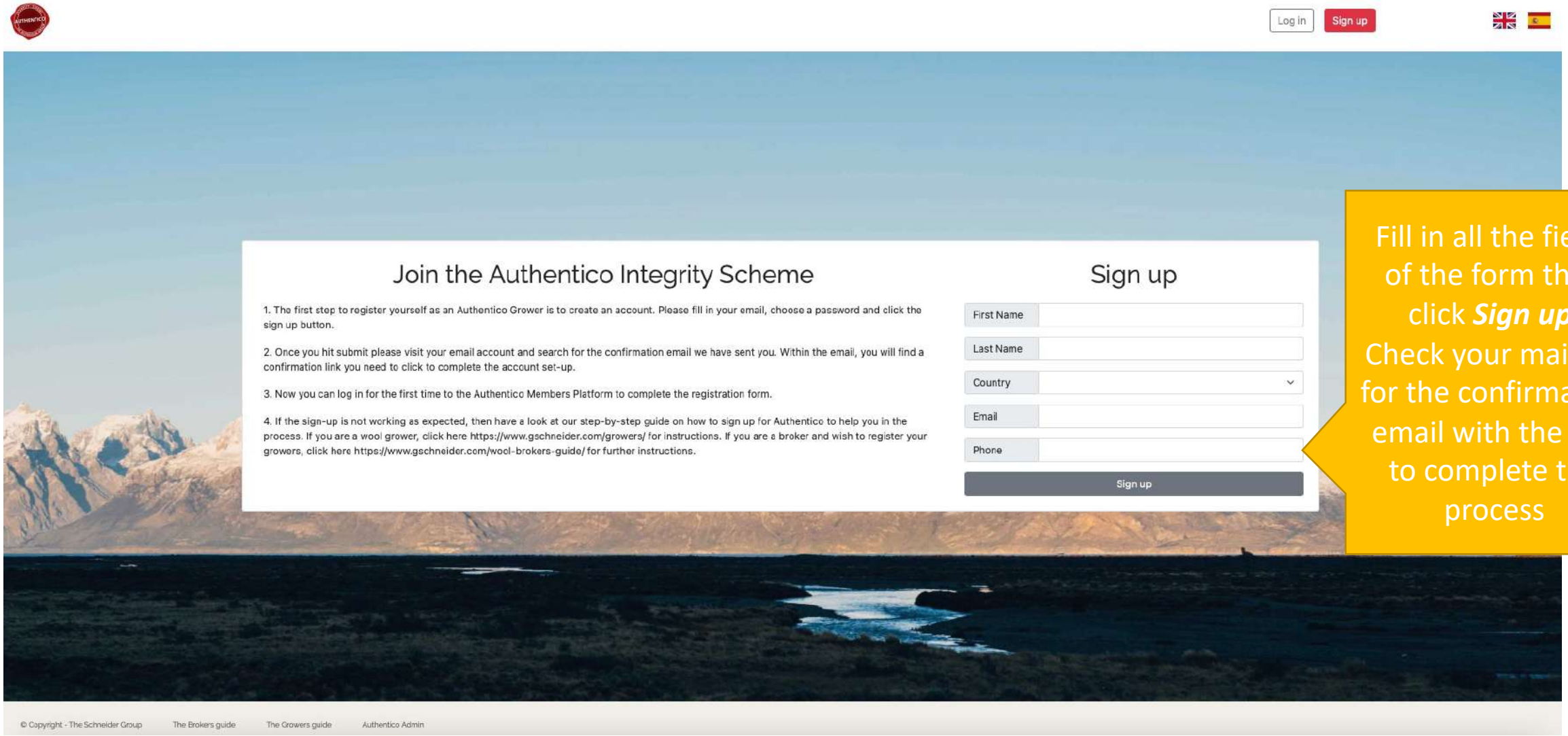


IMPORTANT:

- If you already have an account you must not to sign in again but just Login. Go to the next section of this guide: **Log in**
- Only growers can Sign in trough this page. To create a Broker user, Brokers must ask their managers or contact Schneider Country Managers by email (authentico@gschneider.com)

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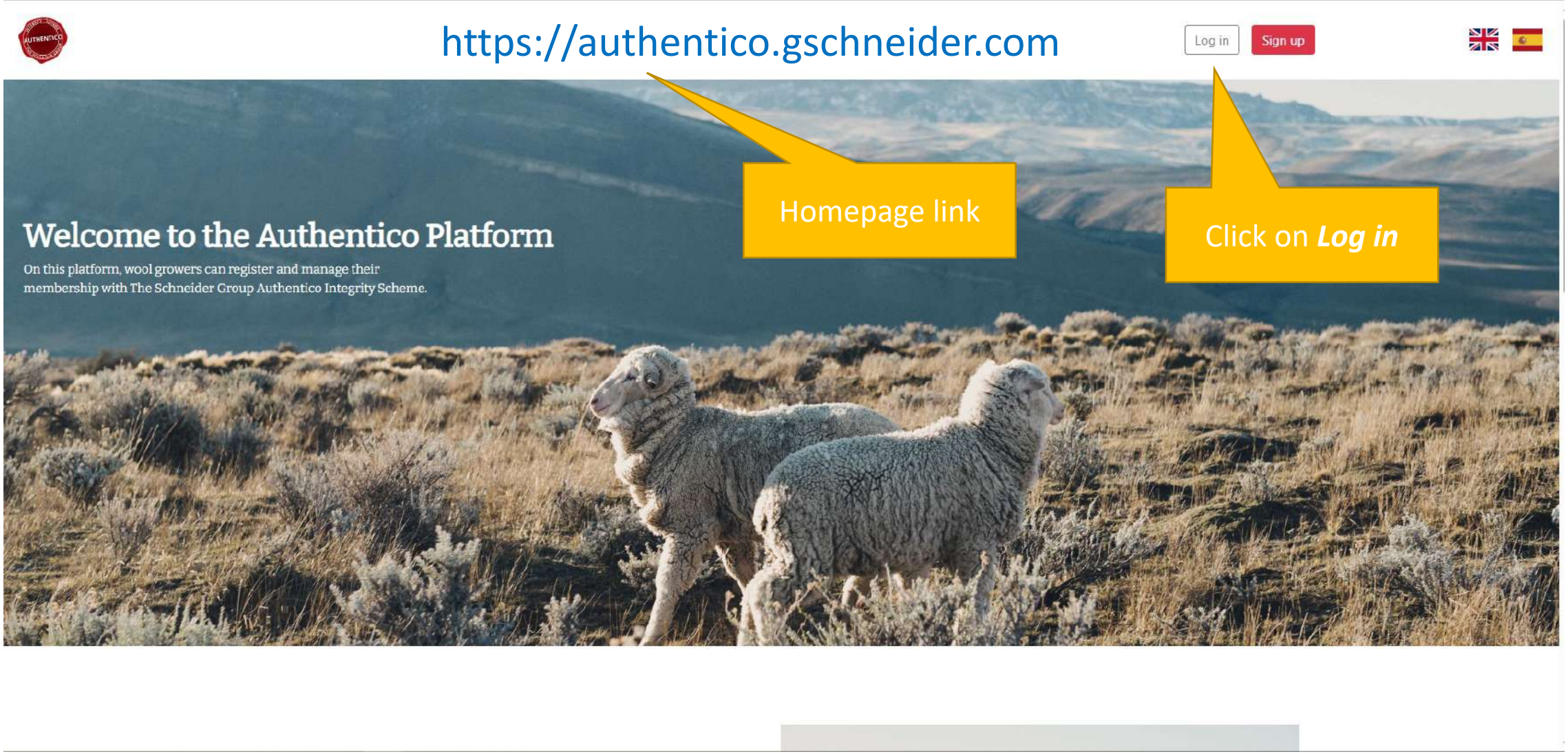
Sign up (2/2)



Fill in all the fields of the form then click ***Sign up***.
Check your mailbox for the confirmation email with the link to complete the process

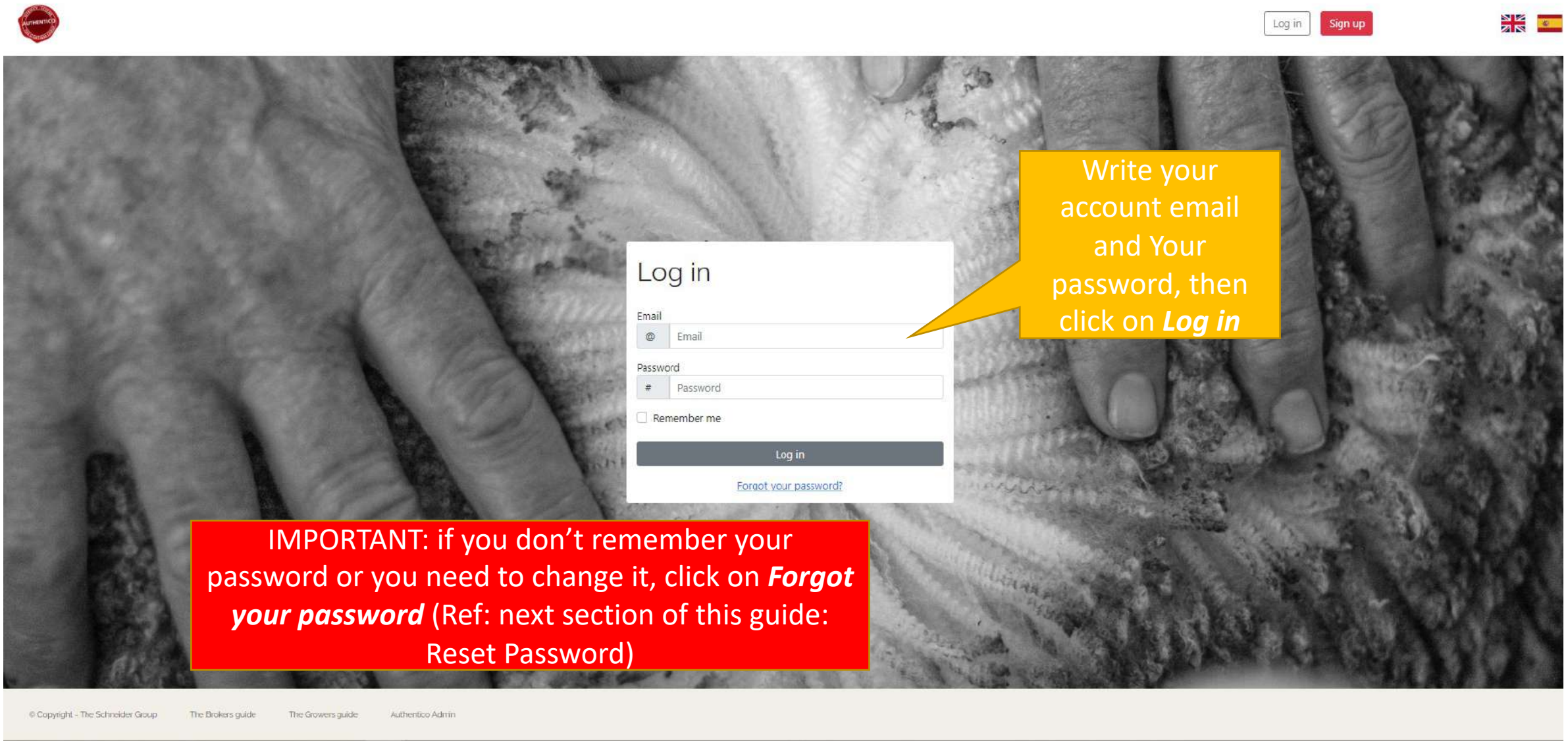
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Login (1/2)



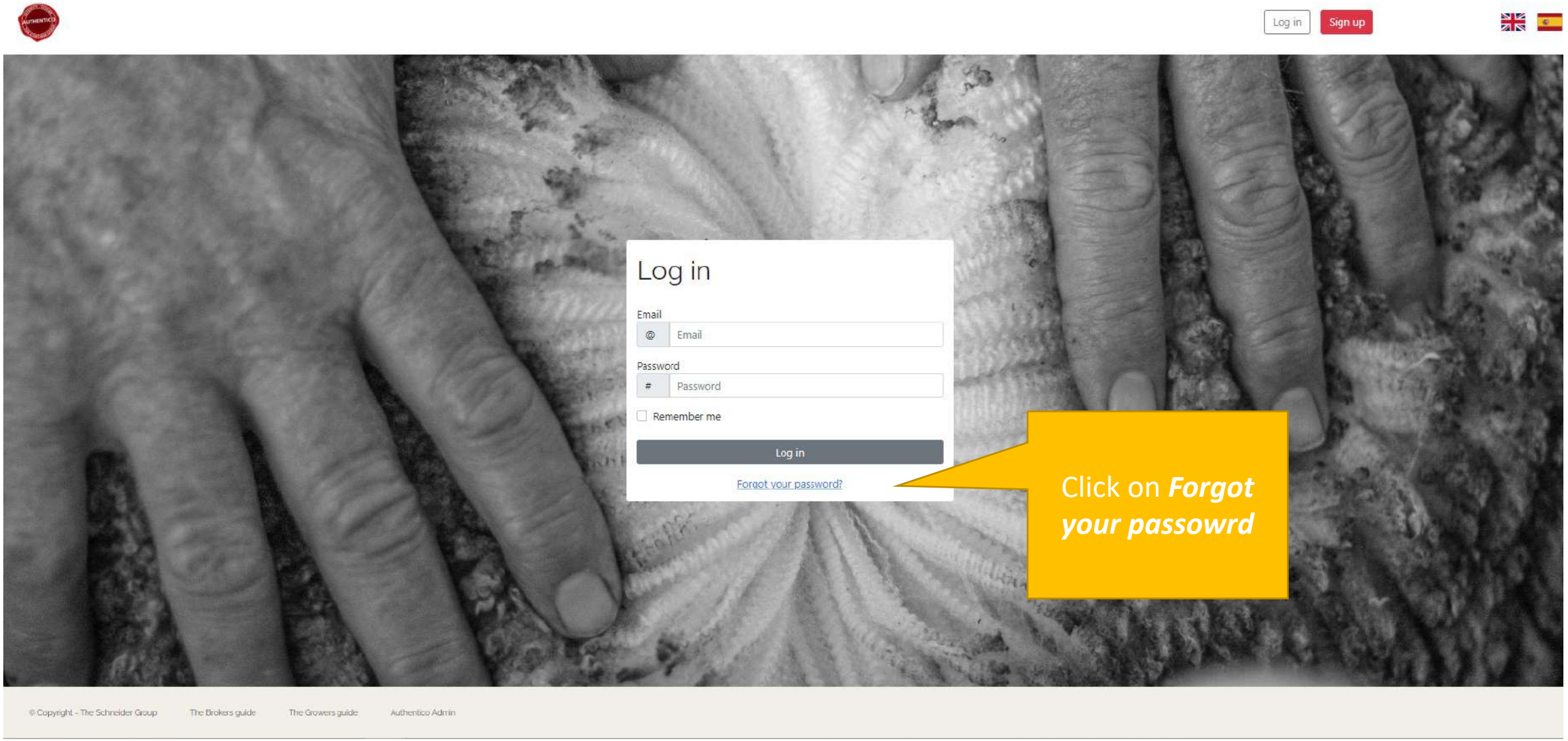
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Login (2/2)

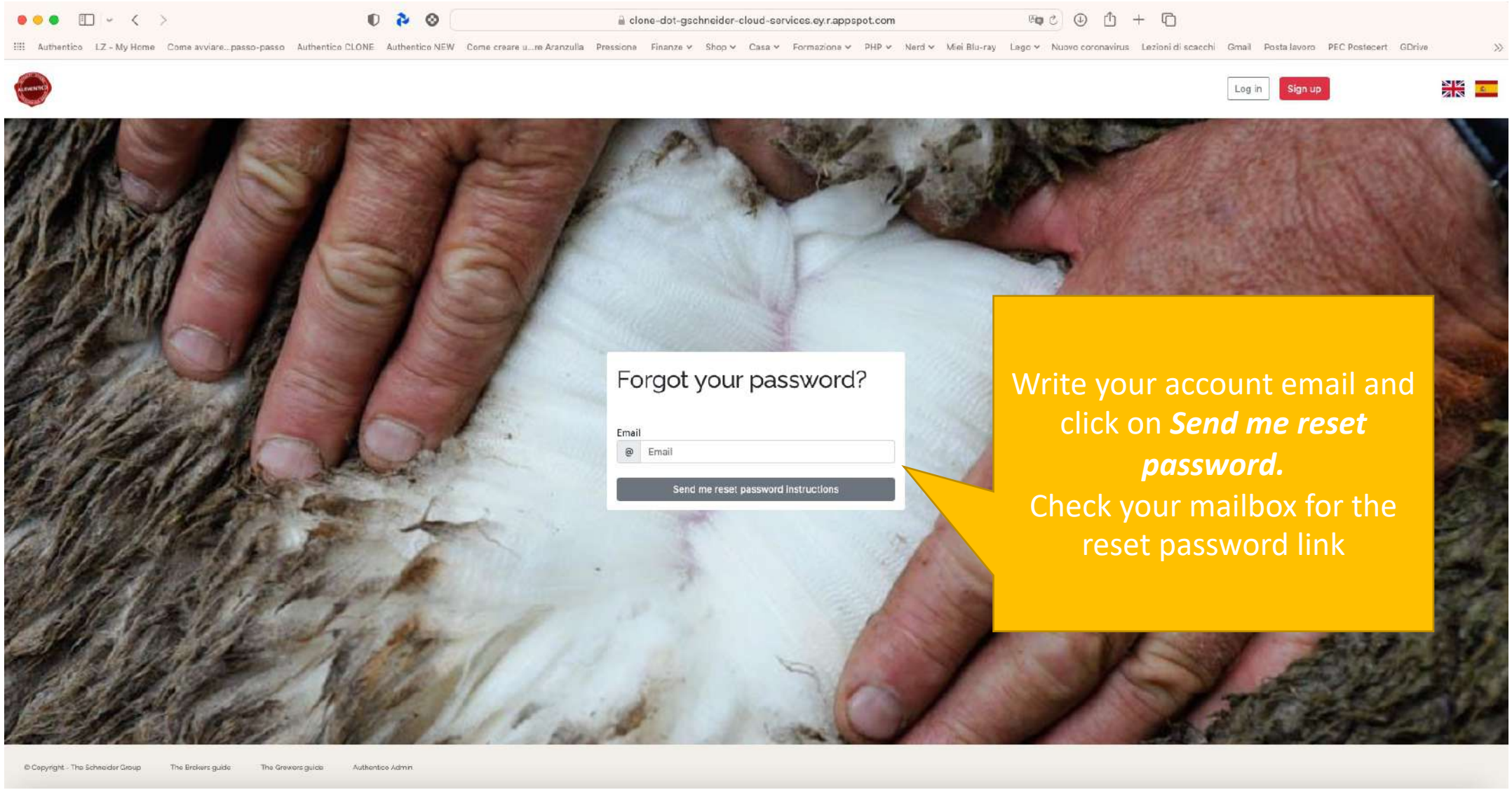


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Reset password (1/2)



Reset password (2/2)



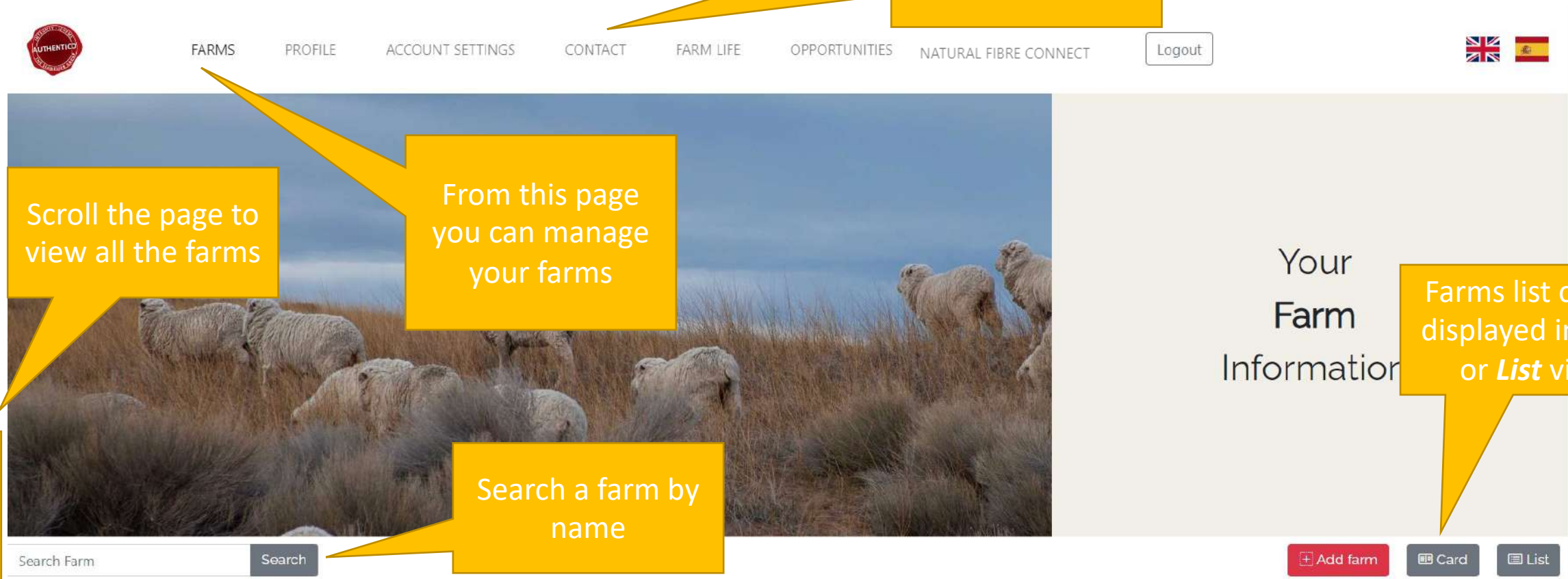
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Farms Management

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Farms Page (1/4)

Main menu



Scroll the page to view all the farms

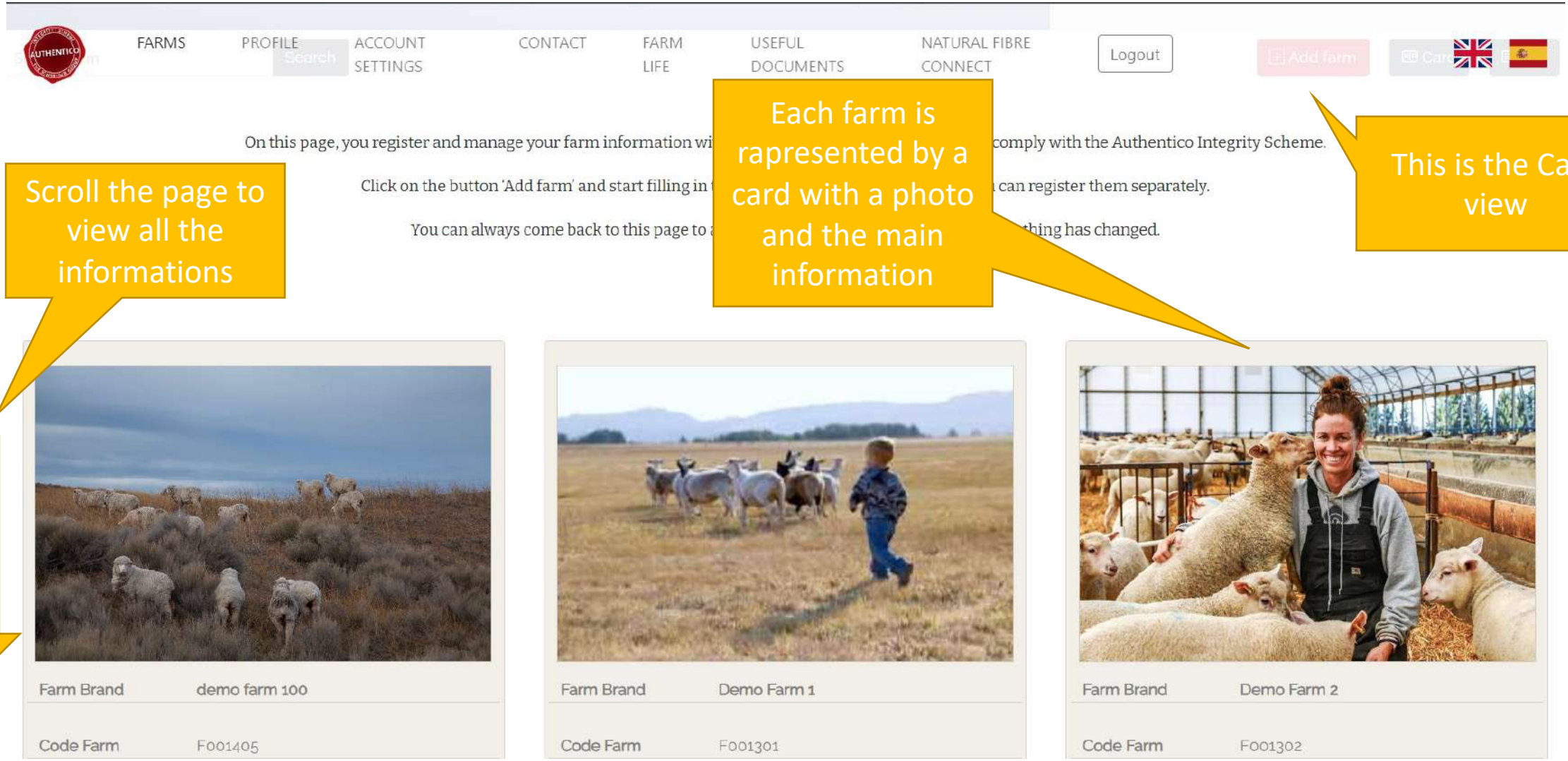
From this page you can manage your farms

Search a farm by name

Farms list can be displayed in ***Card*** or ***List*** view

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Farms Page (2/4)



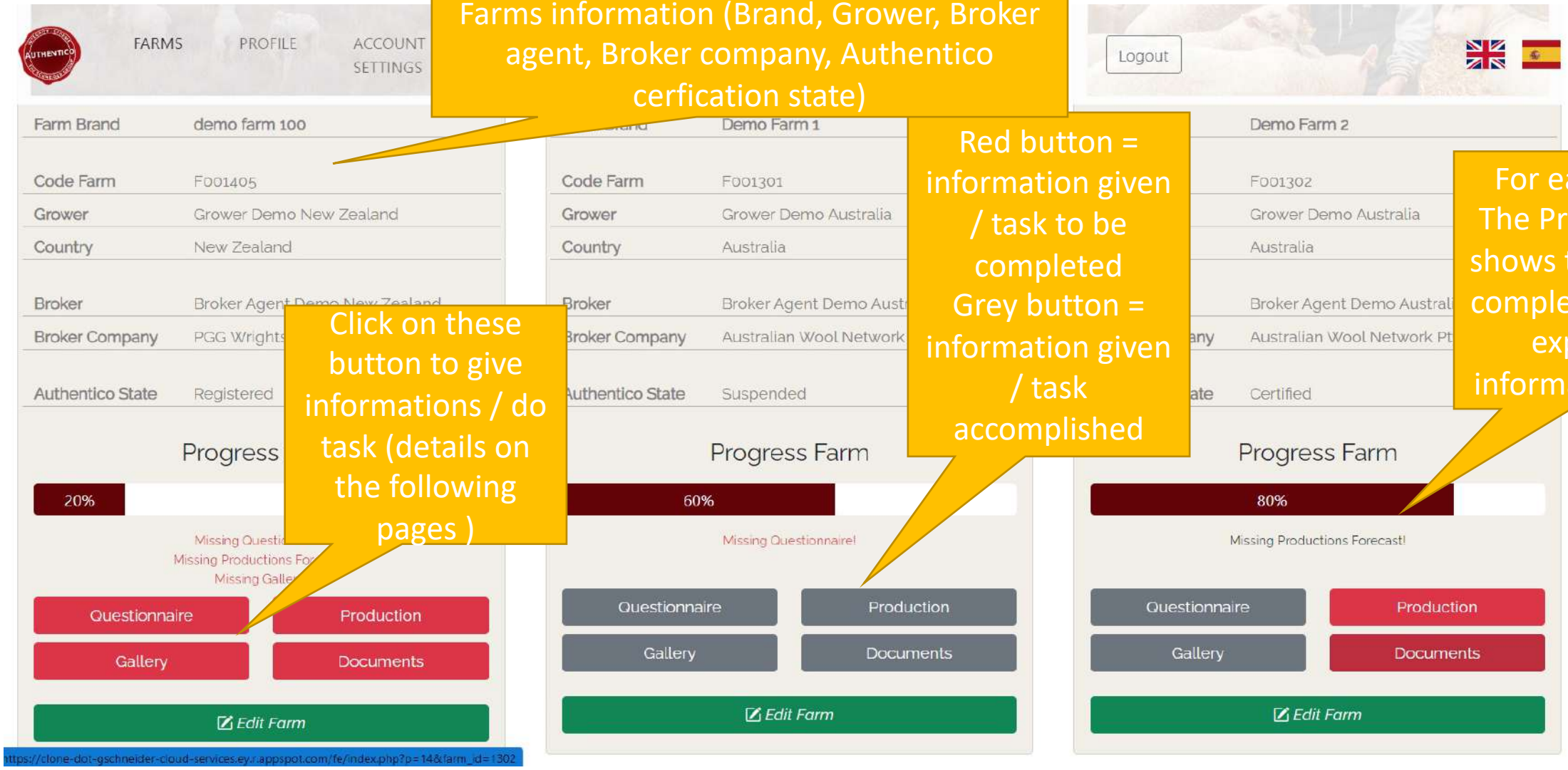
Scroll the page to view all the informations

Each farm is rapresented by a card with a photo and the main information

This is the Card view

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Farms Page (3/4)



Farms information (Brand, Grower, Broker agent, Broker company, Authentico cerfication state)

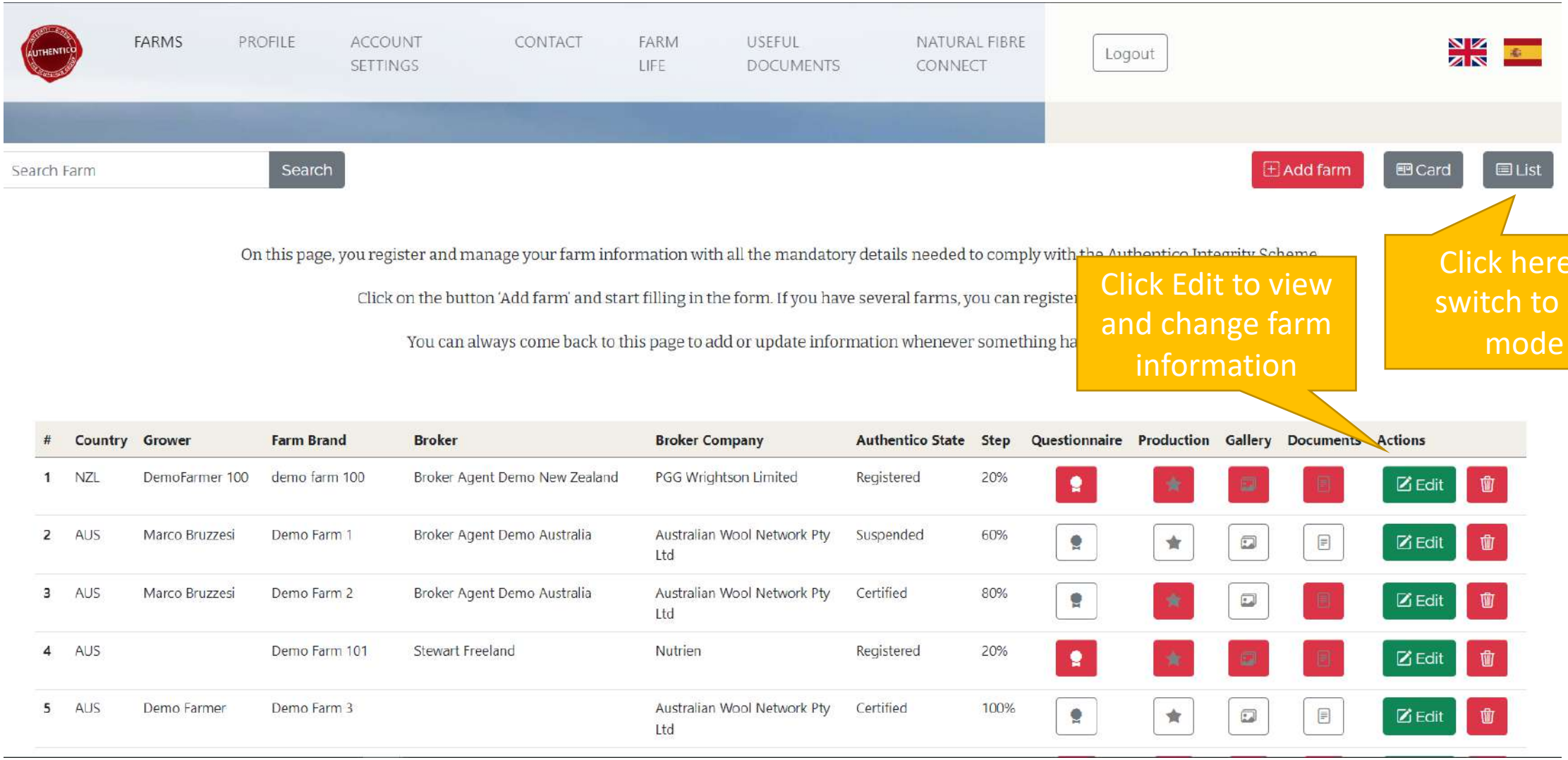
Click on these button to give informations / do task (details on the following pages)

Red button = information given / task to be completed
Grey button = information given / task accomplished

For each farm, The Progress bar shows the level of completion of the expected information/task.

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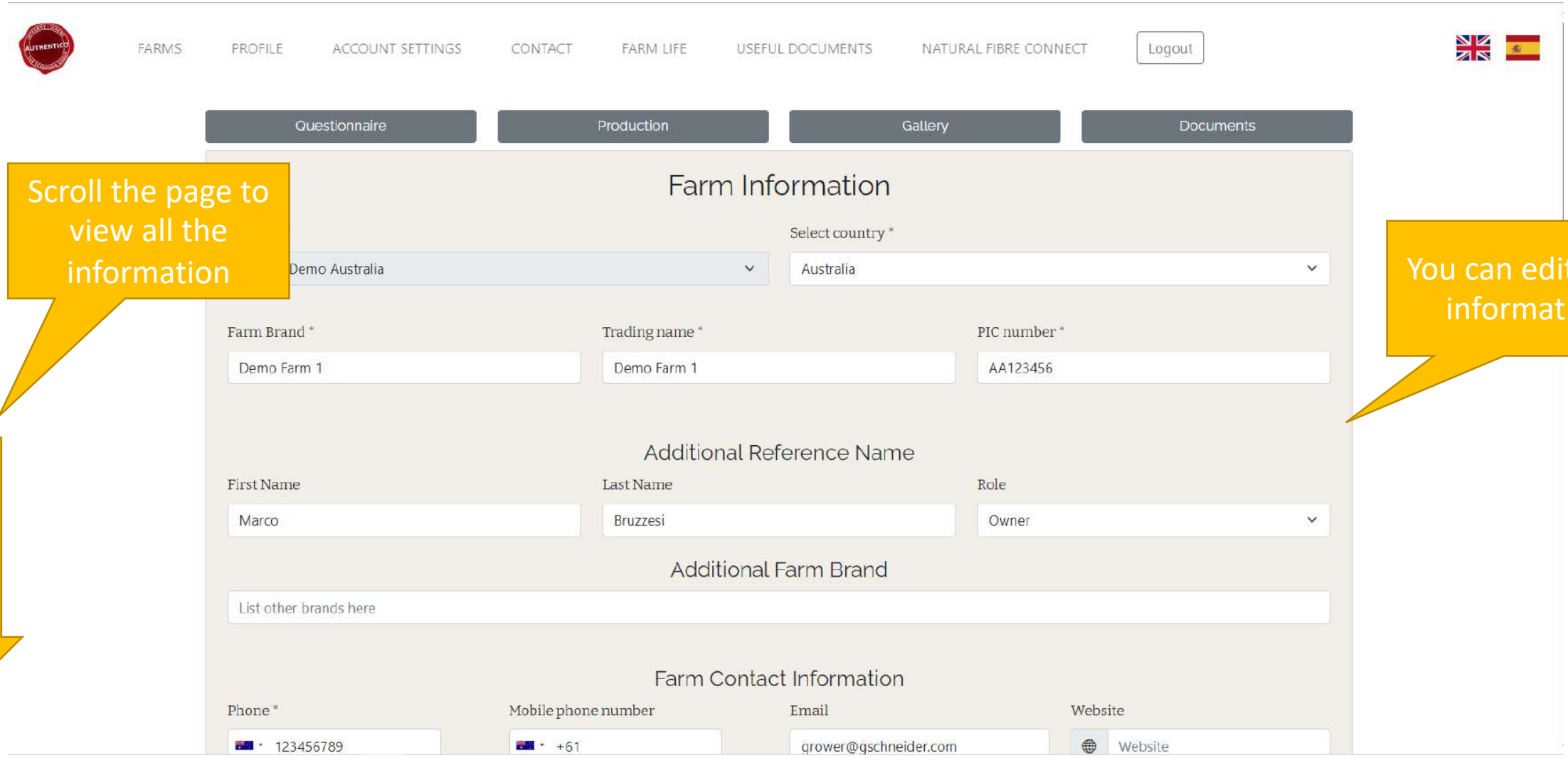
Farms Page (4/4)



#	Country	Grower	Farm Brand	Broker	Broker Company	Authentico State	Step	Questionnaire	Production	Gallery	Documents	Actions
1	NZL	DemoFarmer 100	demo farm 100	Broker Agent Demo New Zealand	PGG Wrightson Limited	Registered	20%					Edit
2	AUS	Marco Bruzzesi	Demo Farm 1	Broker Agent Demo Australia	Australian Wool Network Pty Ltd	Suspended	60%					Edit
3	AUS	Marco Bruzzesi	Demo Farm 2	Broker Agent Demo Australia	Australian Wool Network Pty Ltd	Certified	80%					Edit
4	AUS		Demo Farm 101	Stewart Freeland	Nutrien	Registered	20%					Edit
5	AUS	Demo Farmer	Demo Farm 3		Australian Wool Network Pty Ltd	Certified	100%					Edit

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Farm Information (1/3)

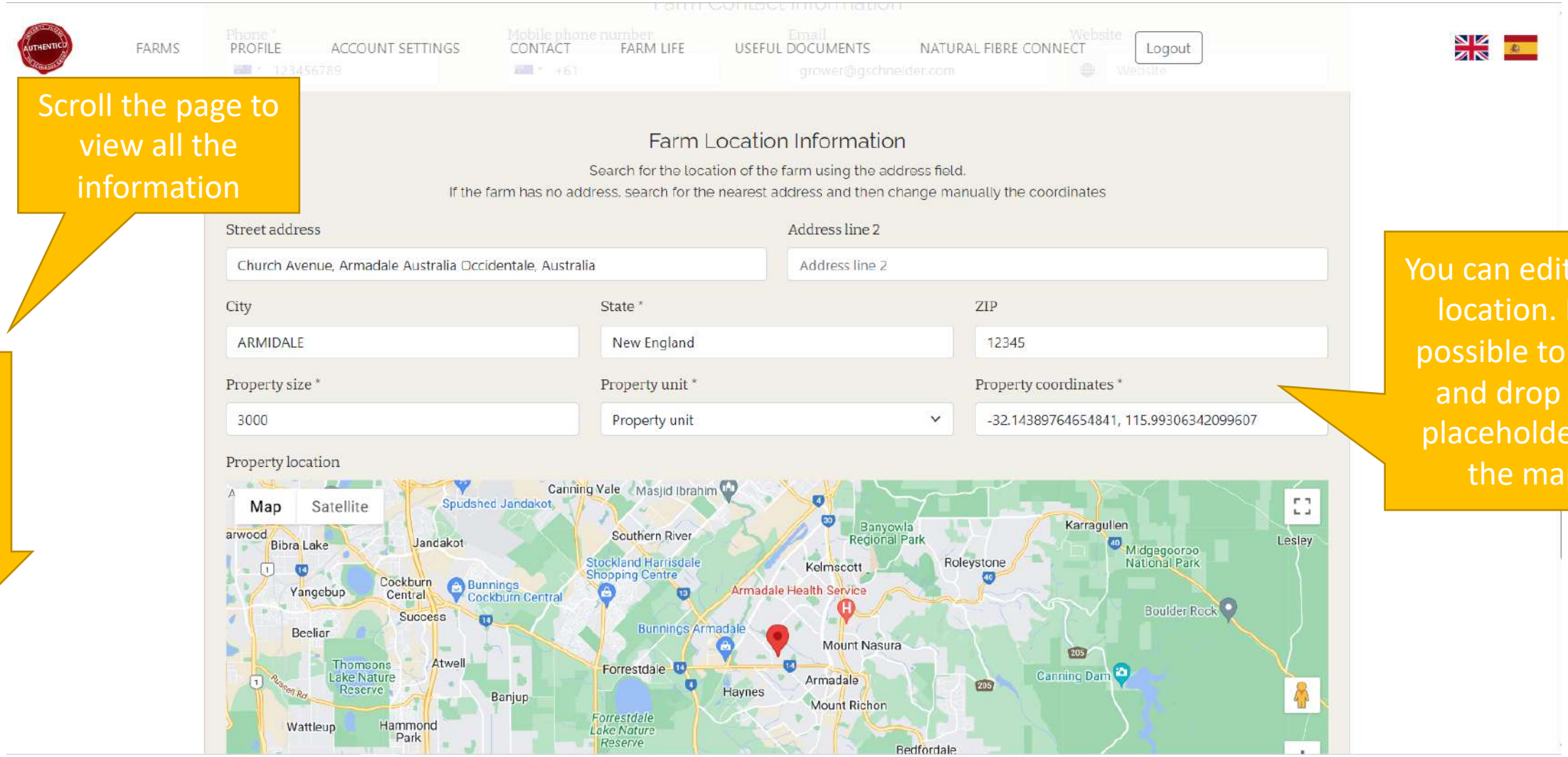


Scroll the page to view all the information

You can edit farm information

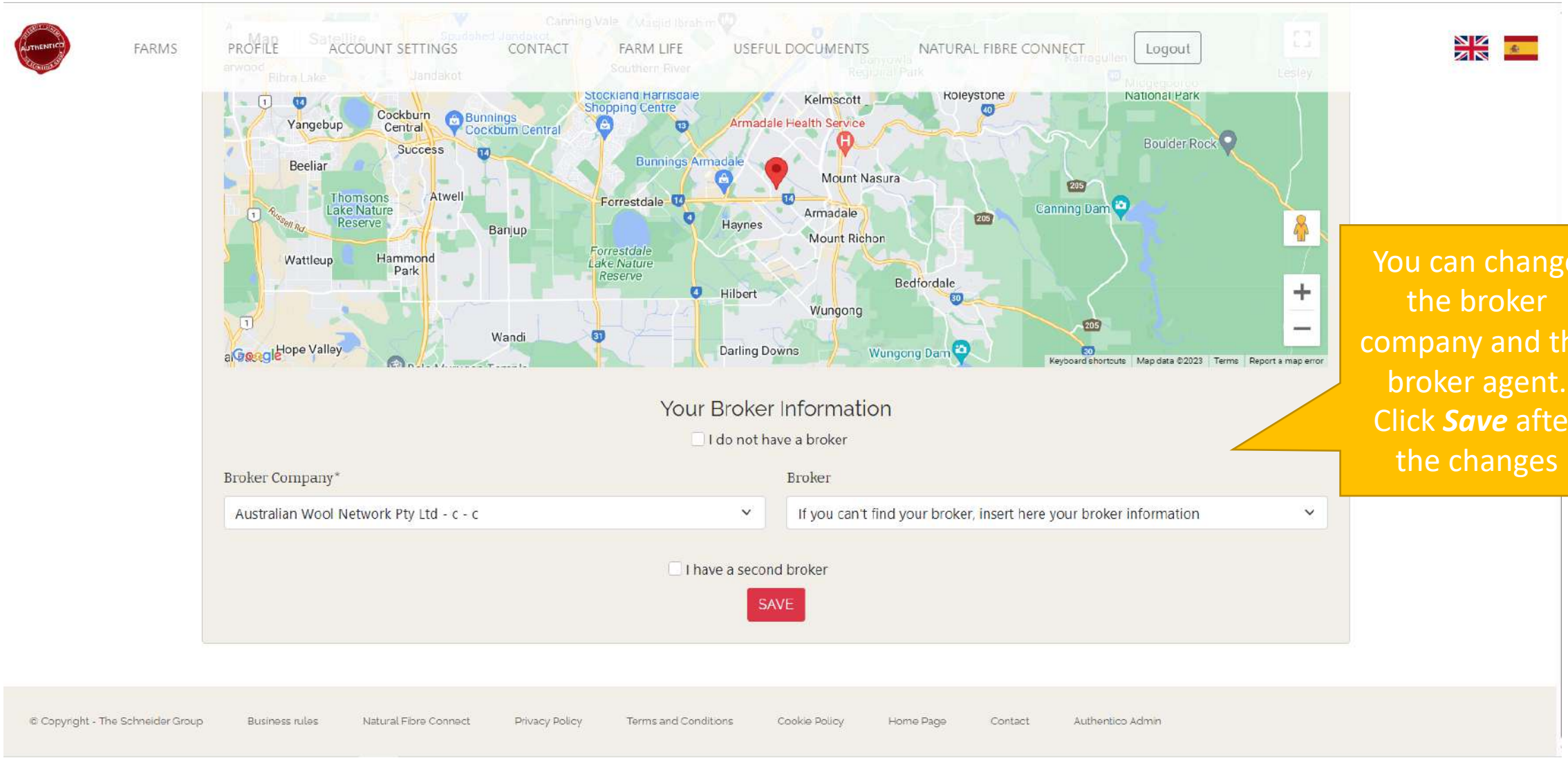
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Farm Information (2/3)



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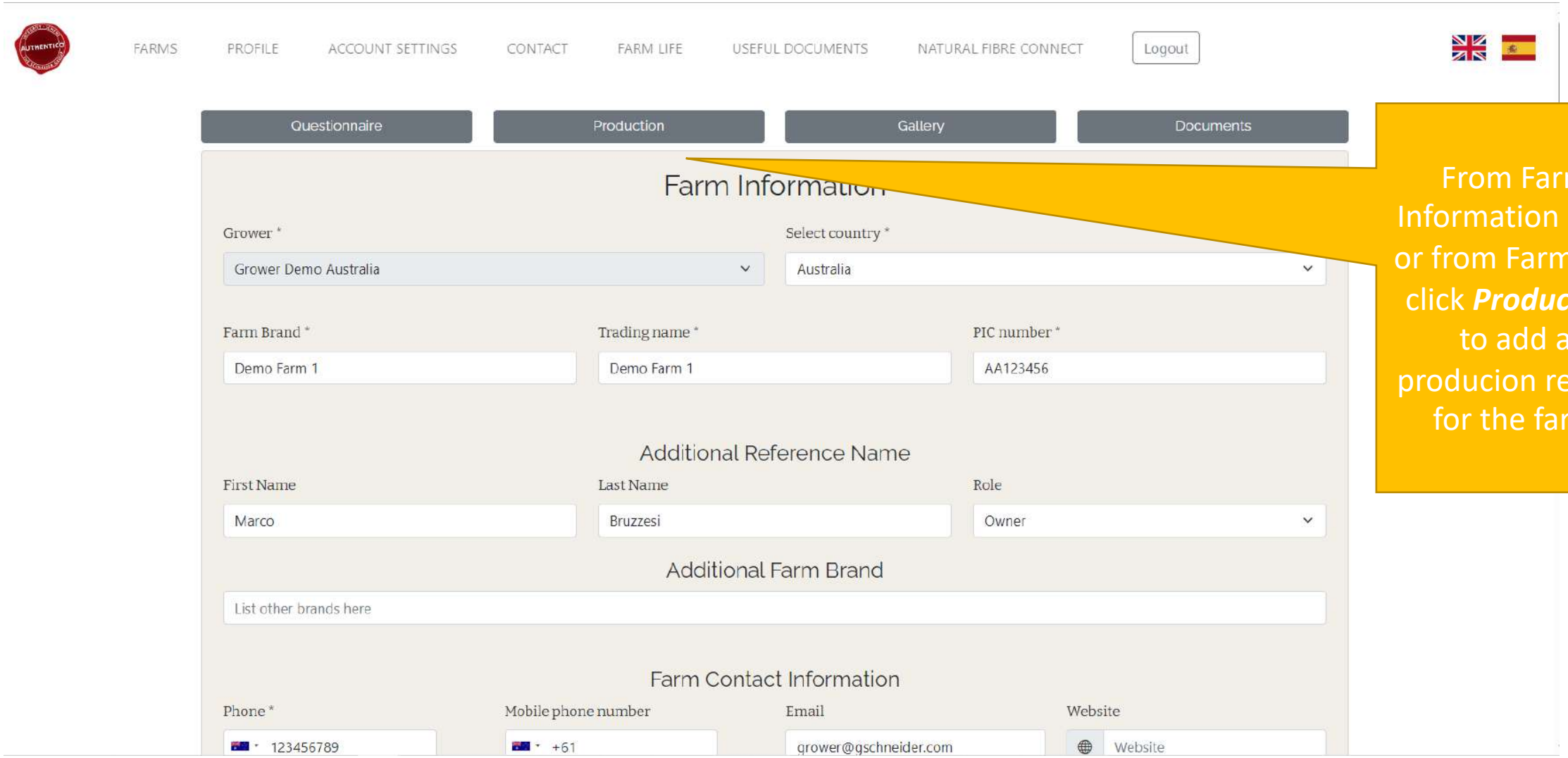
Farm Information (3/3)



You can change the broker company and the broker agent. Click ***Save*** after the changes

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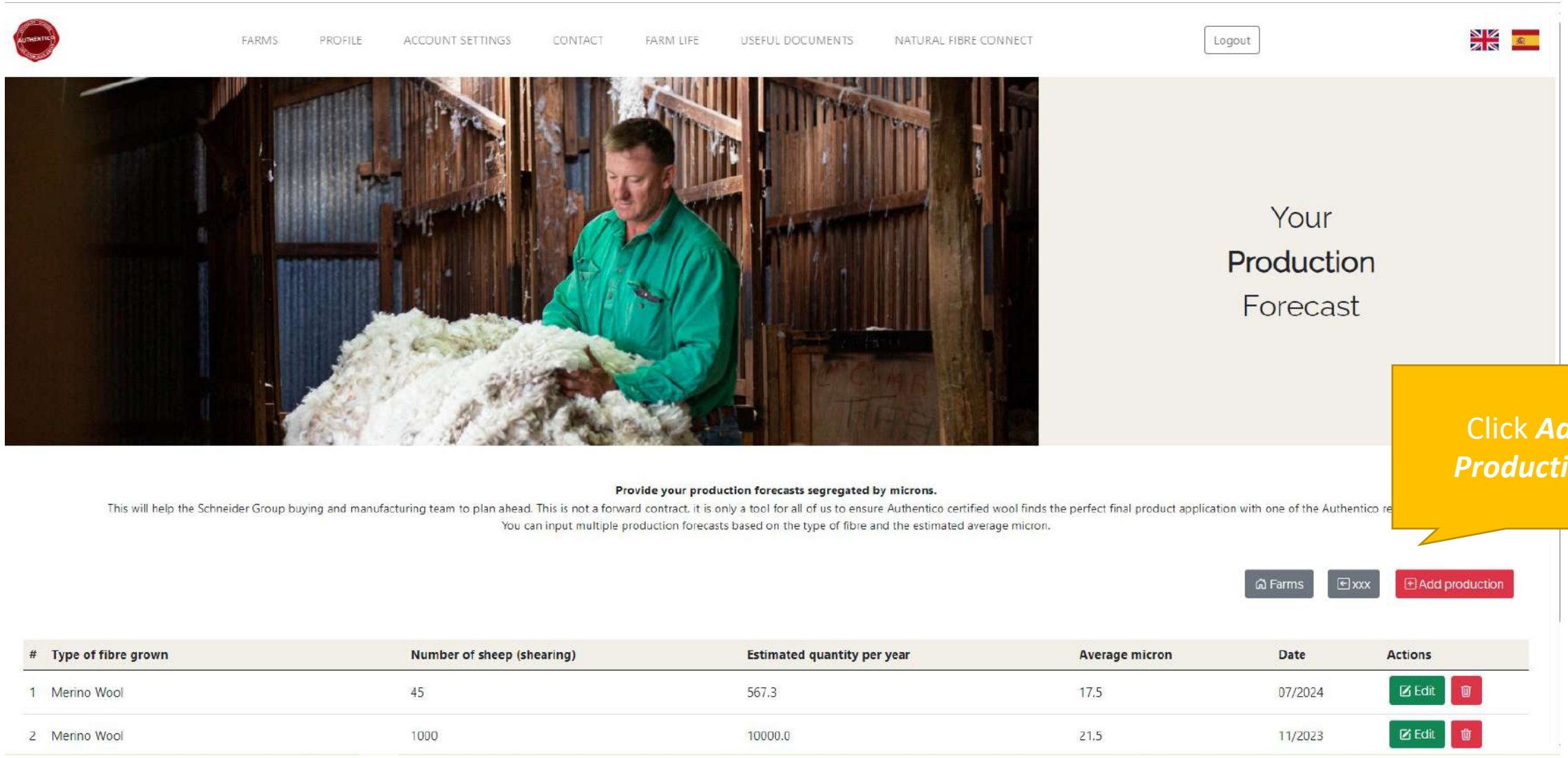
Record Production Data (1/3)



From Farm Information page or from Farm List, click ***Production*** to add a producion record for the farm

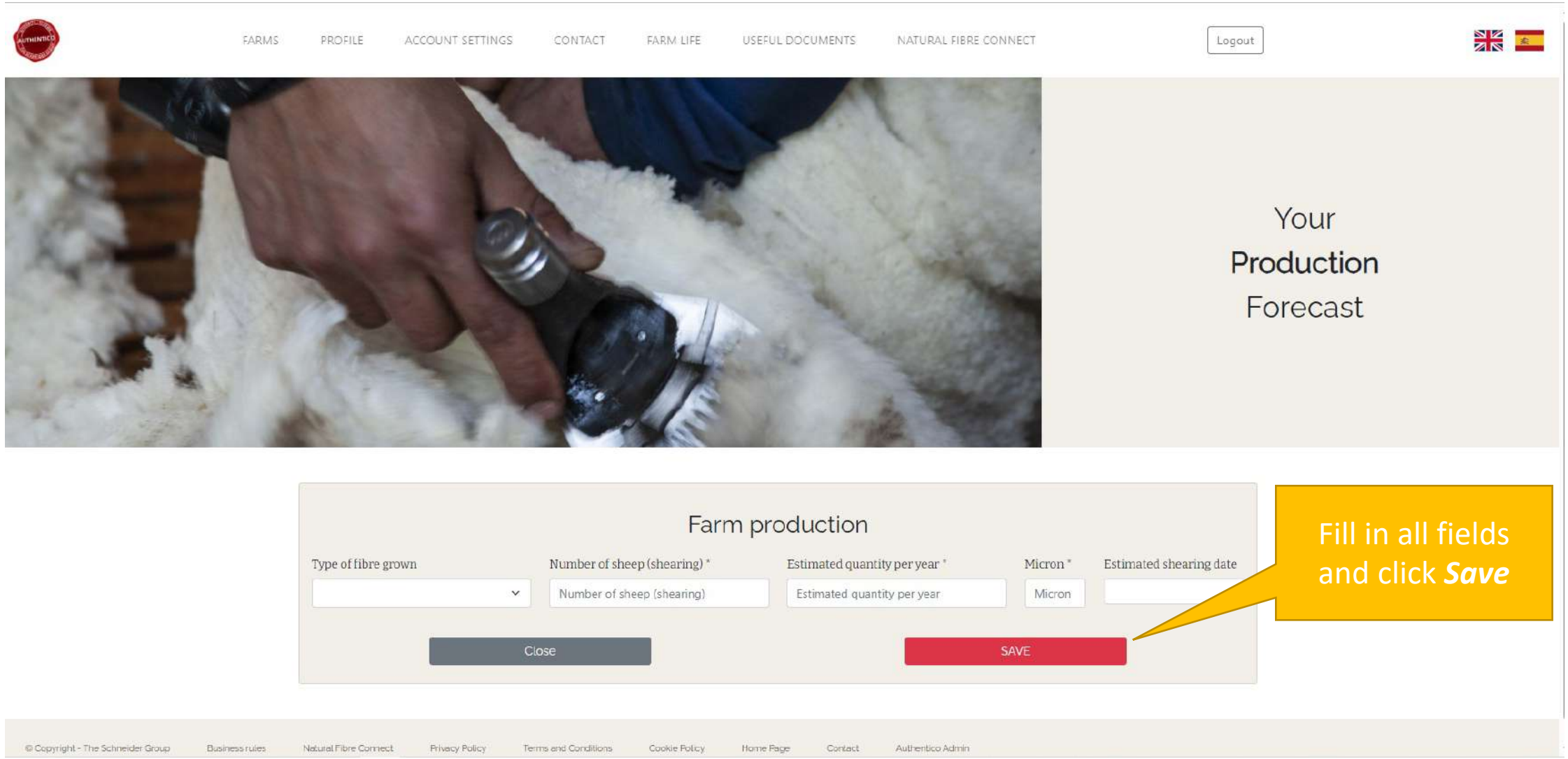
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Record Production Data (2/3)



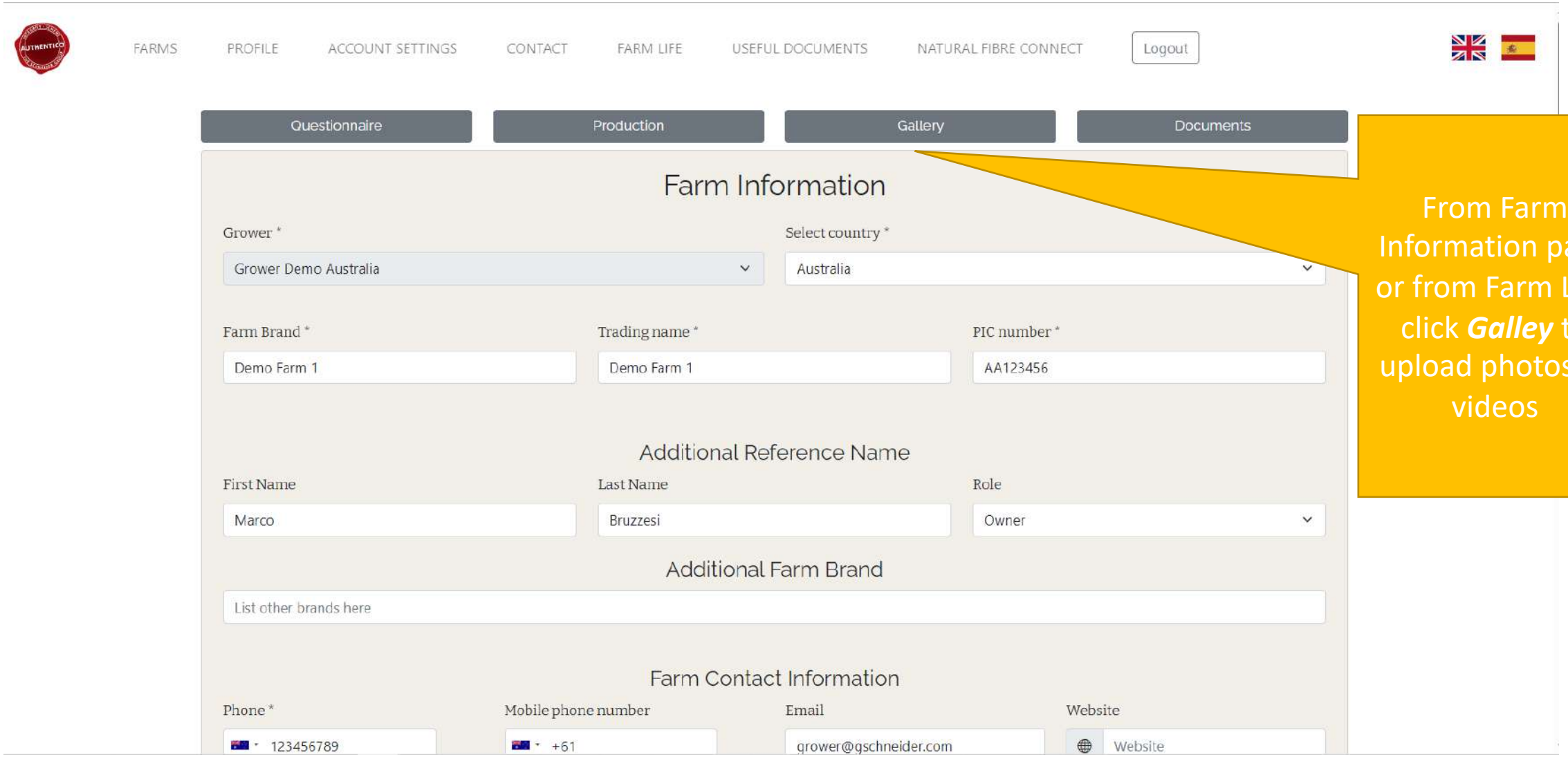
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Record Production Data (3/3)



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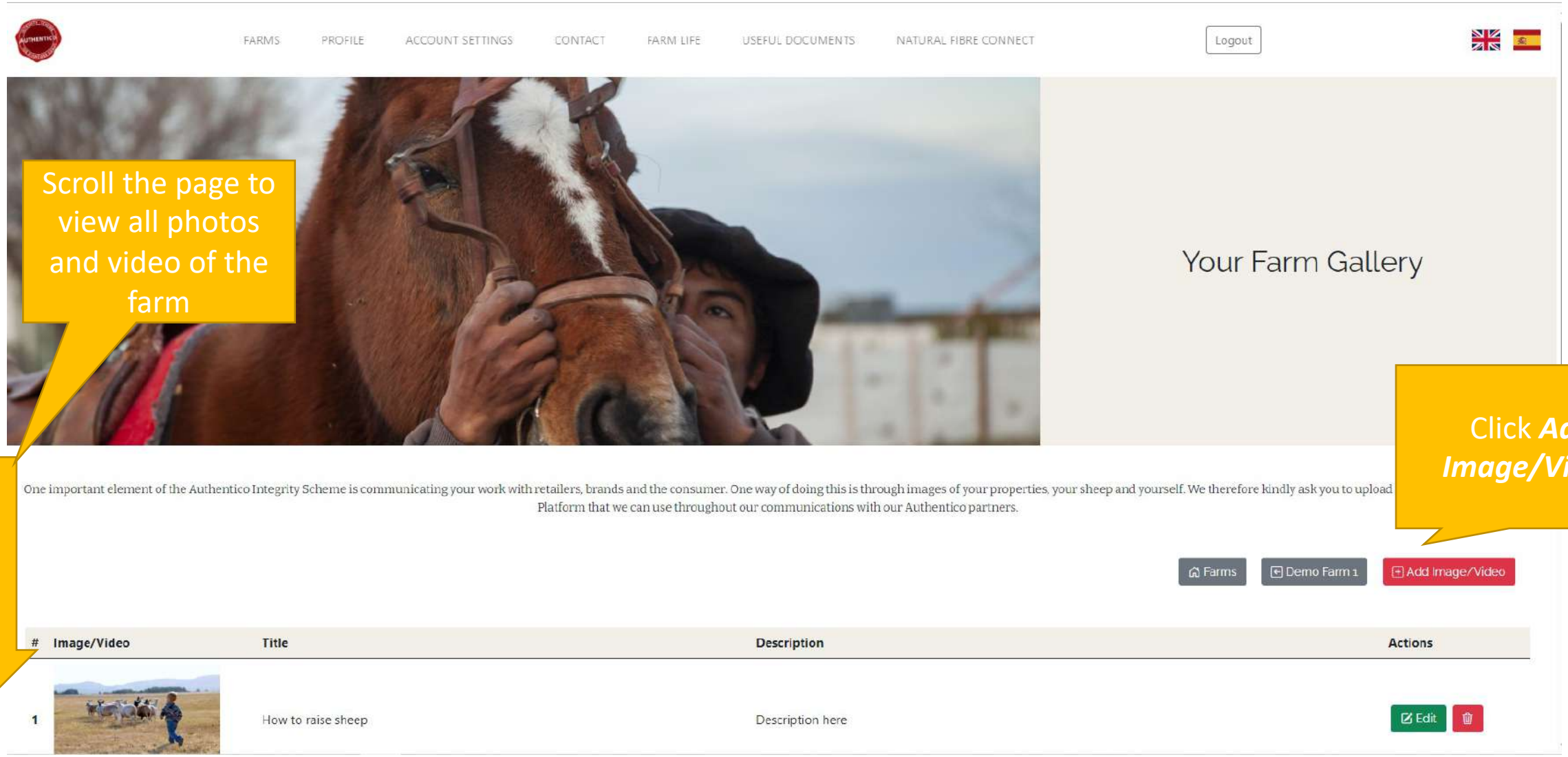
Upload Photos and Videos (1/5)



From Farm Information page or from Farm List, click ***Galley*** to upload photos or videos

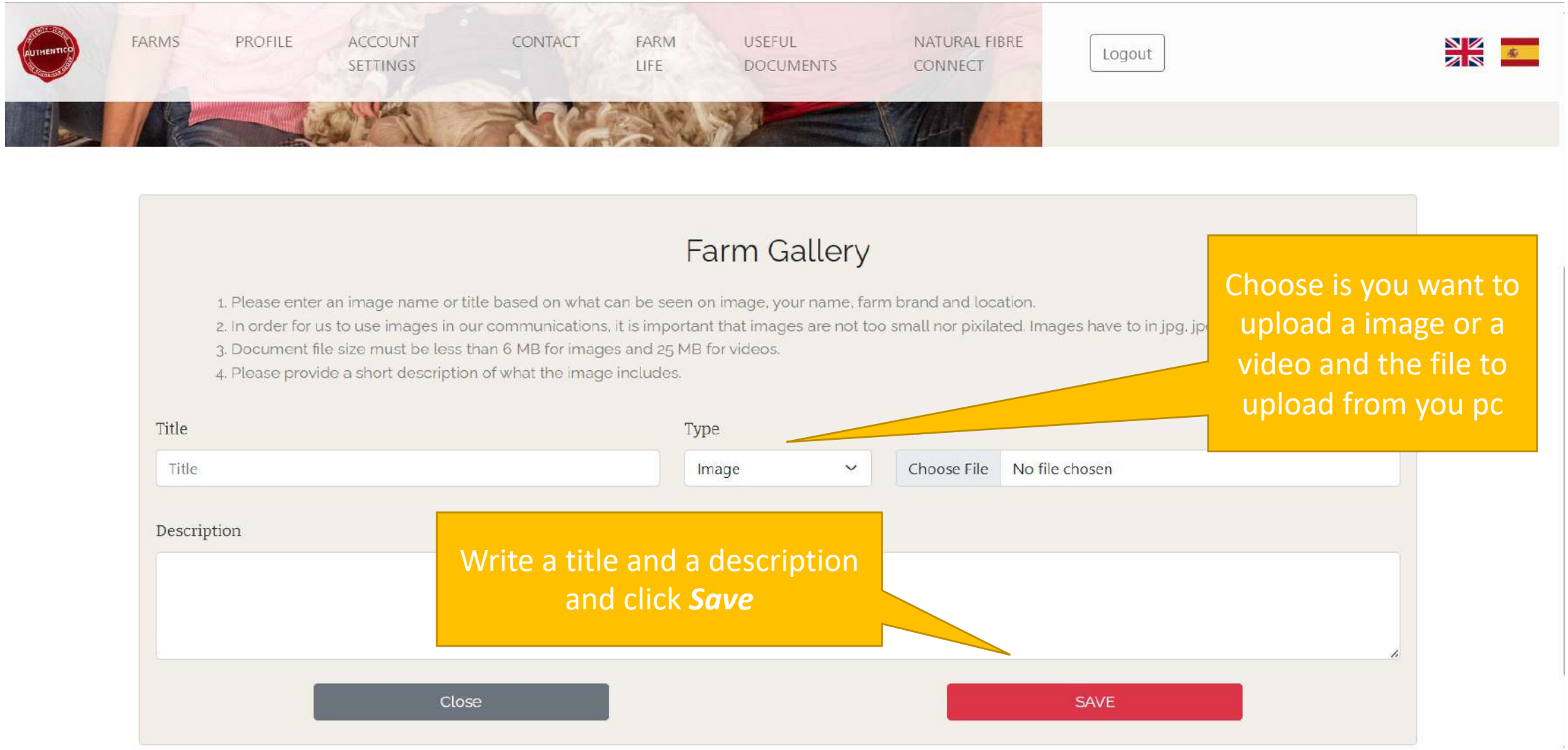
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Upload Photos and Videos (2/5)



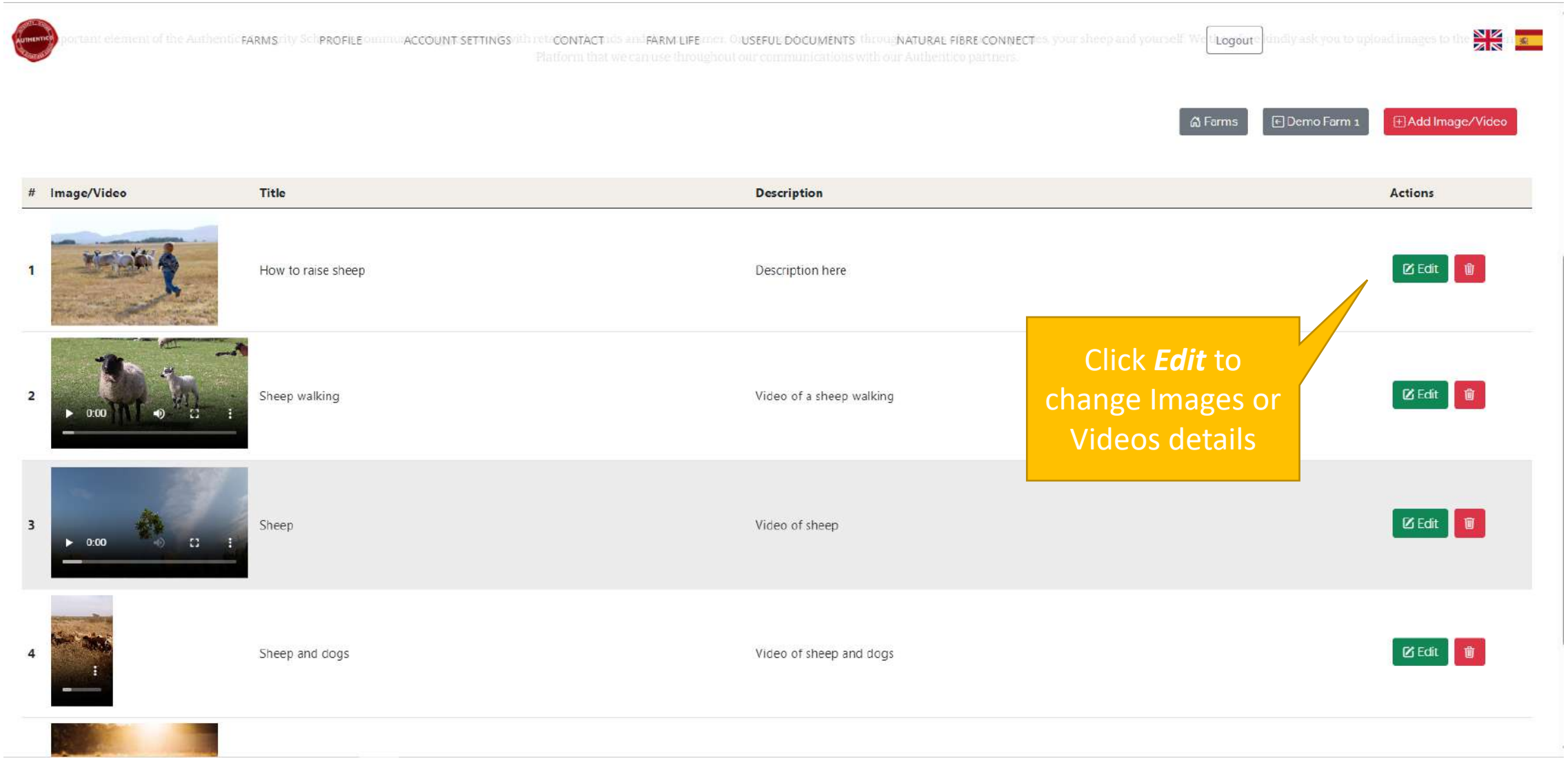
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Upload Photos and Videos (3/5)



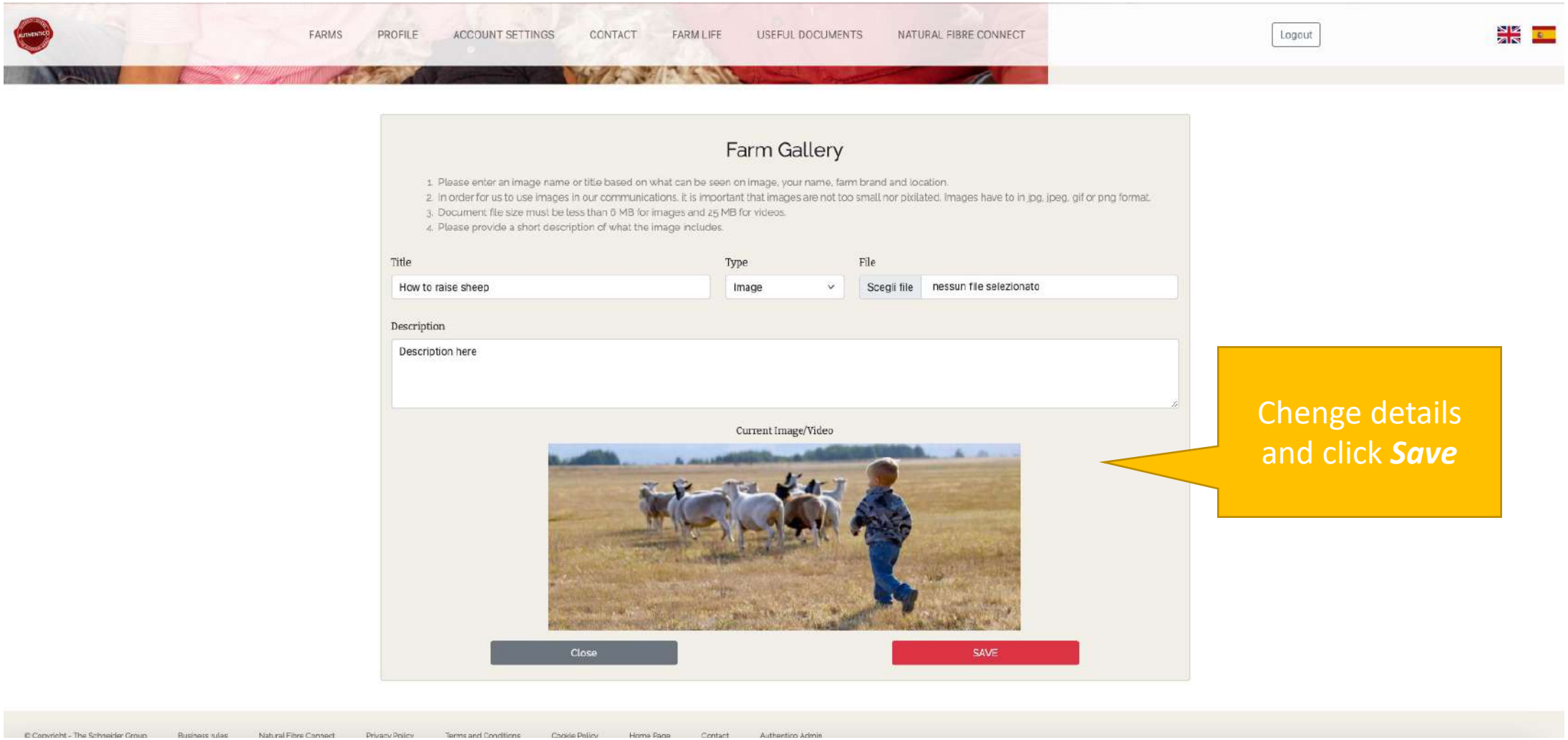
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Upload Photos and Videos (4/5)



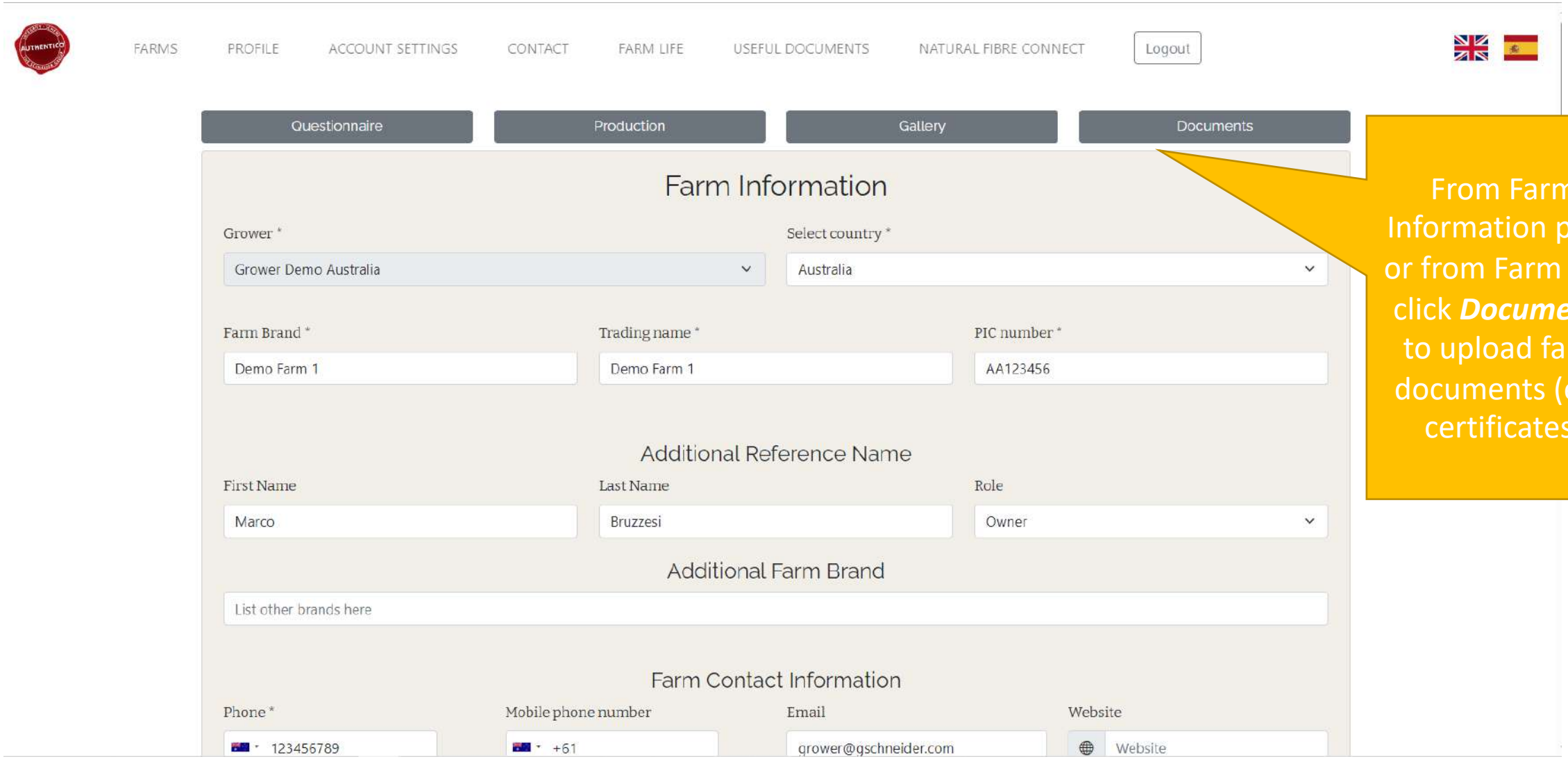
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Upload Photos and Videos (5/5)



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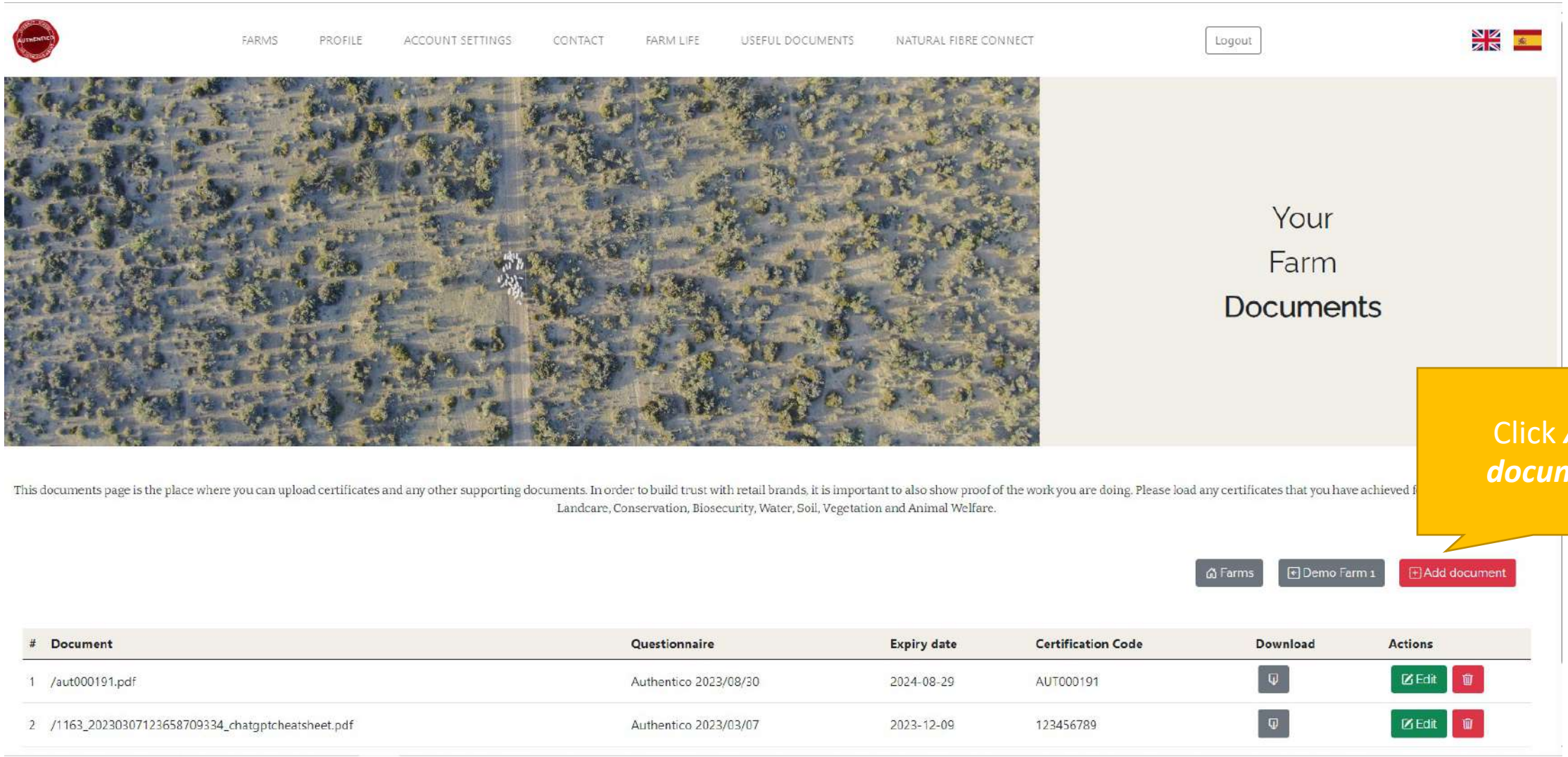
Upload Documents (1/3)



From Farm Information page or from Farm List, click ***Documents*** to upload farm documents (e.g. certificates)

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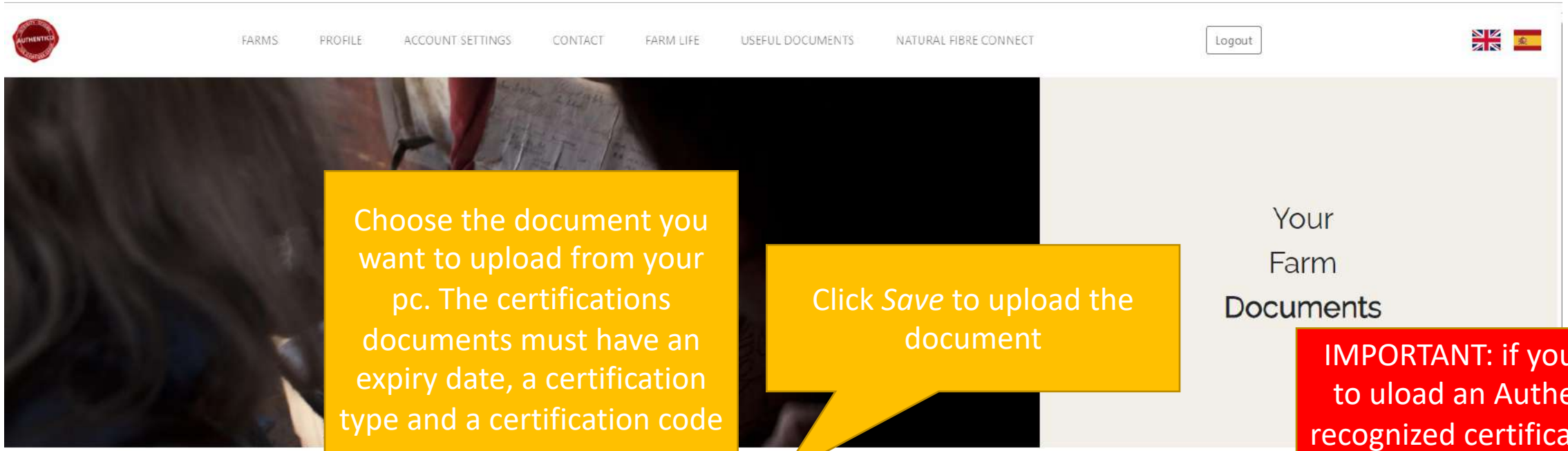
Upload Documents (2/3)



Click ***Add document***

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Upload Documents (3/3)



Choose the document you want to upload from your pc. The certifications documents must have an expiry date, a certification type and a certification code

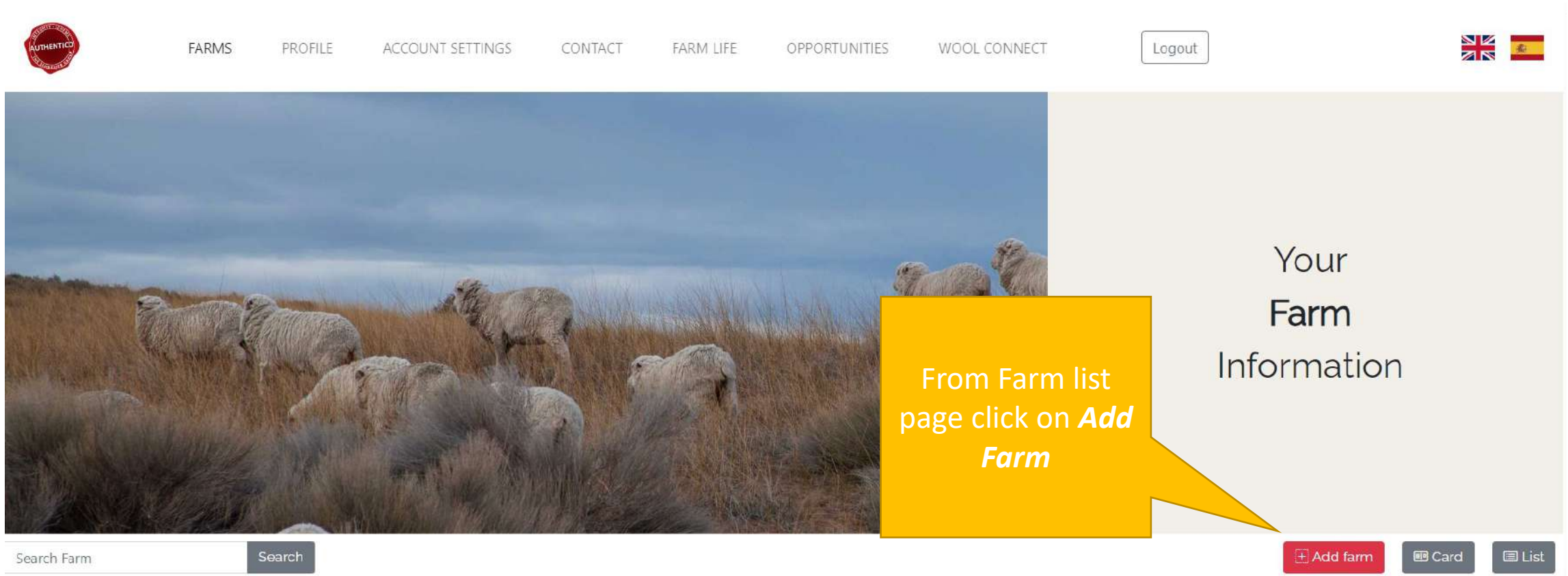
Click *Save* to upload the document



IMPORTANT: if you need to uload an Authentico recognized certificate (e.g. ZQRX) in order to obtain the questionnaire validation for the farm certification, you must choose the correct ***Reference Questionnaire*** (Ref. Authentico certification. Paragraph)

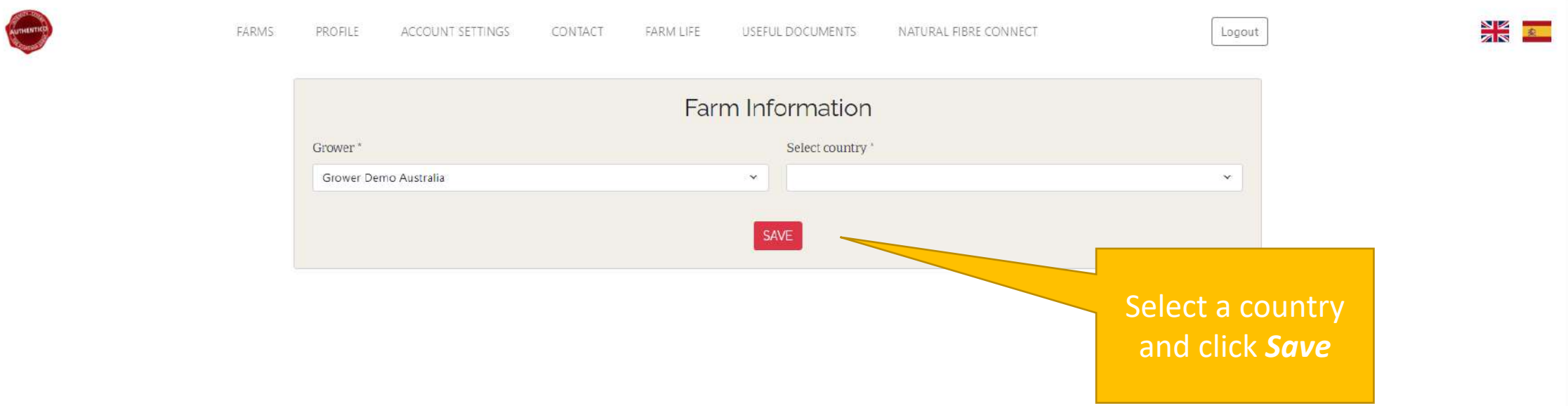
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Add a new Farm (1/5)



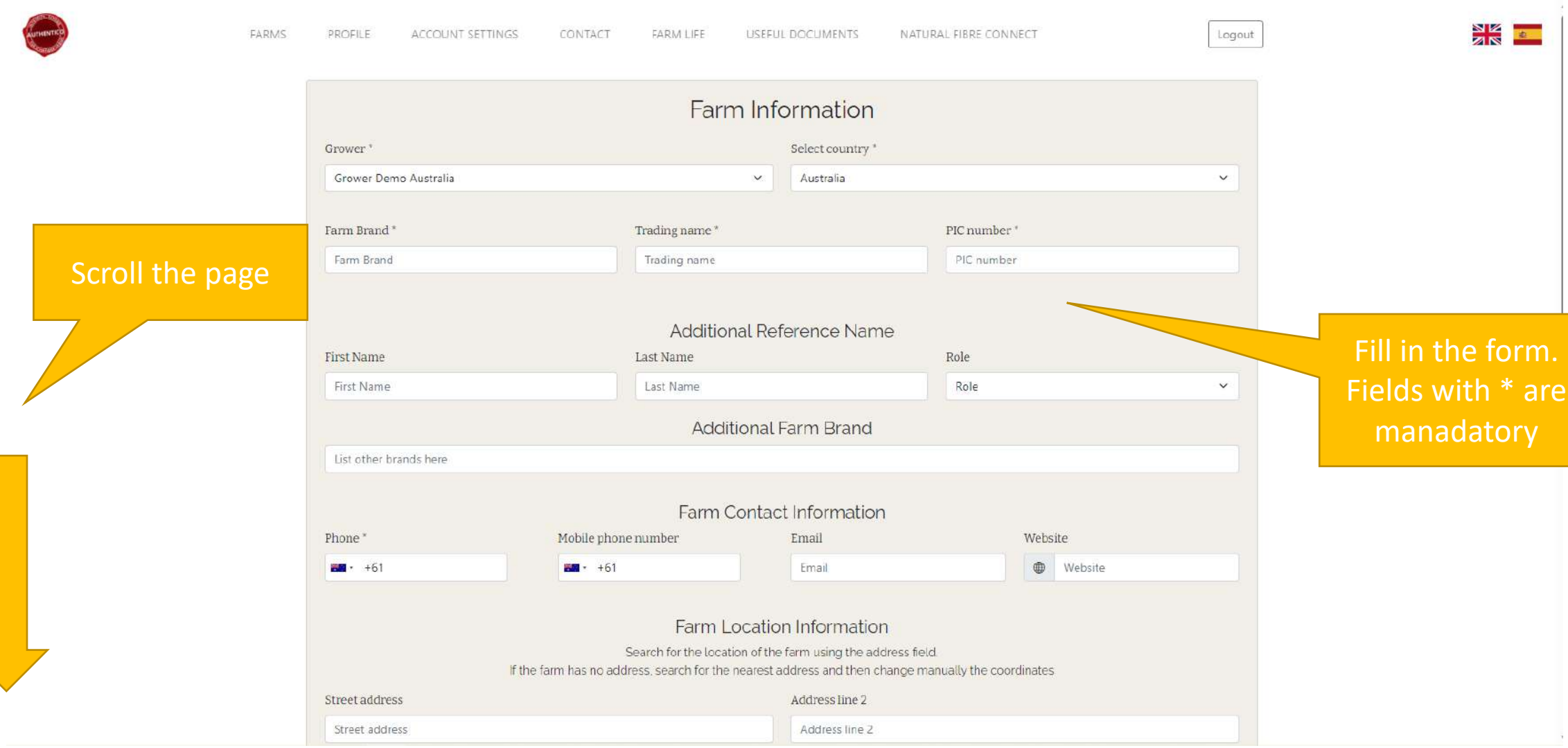
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Add a new Farm (2/5)



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Add a new Farm (3/5)

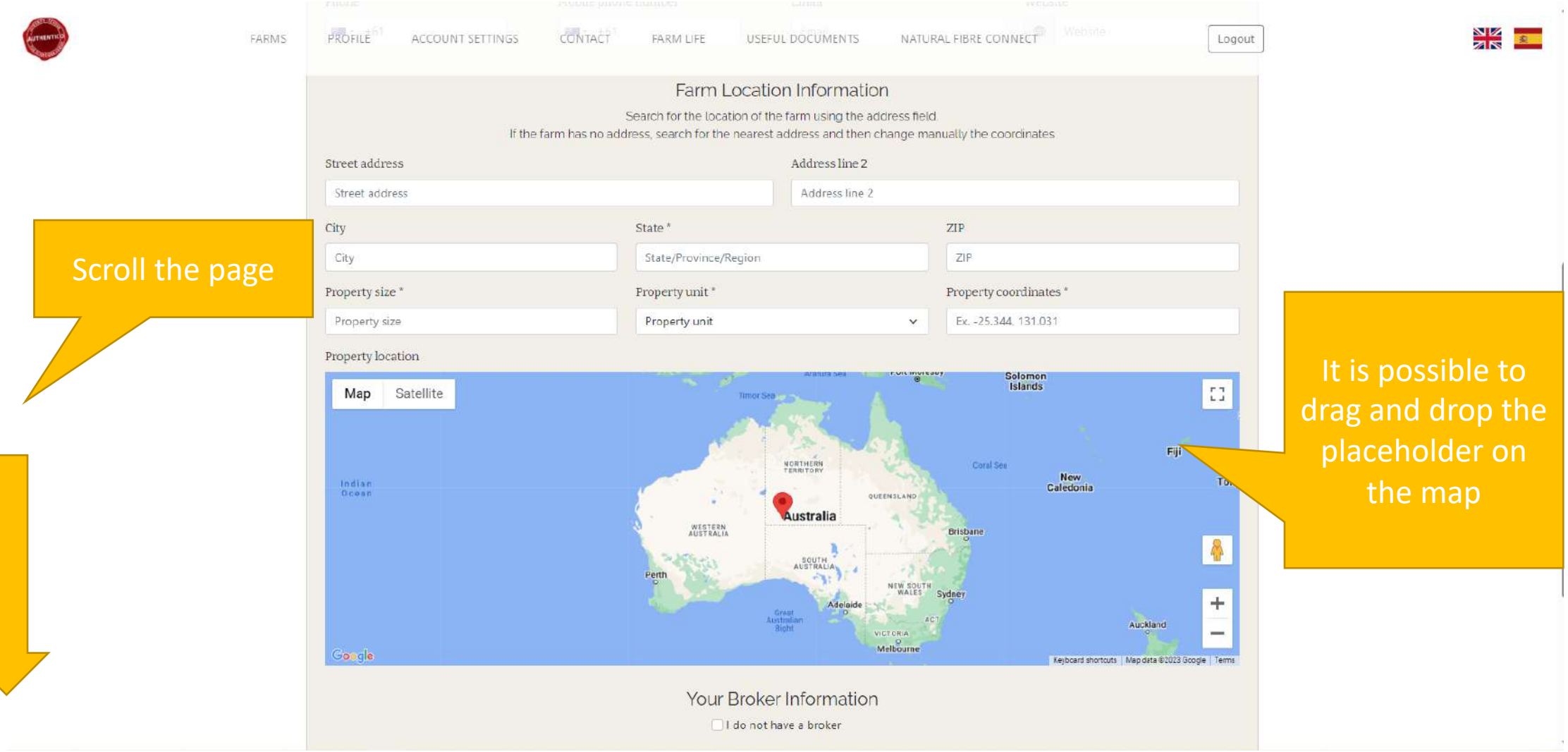


Scroll the page

Fill in the form. Fields with * are manadatory

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Add a new Farm (4/5)

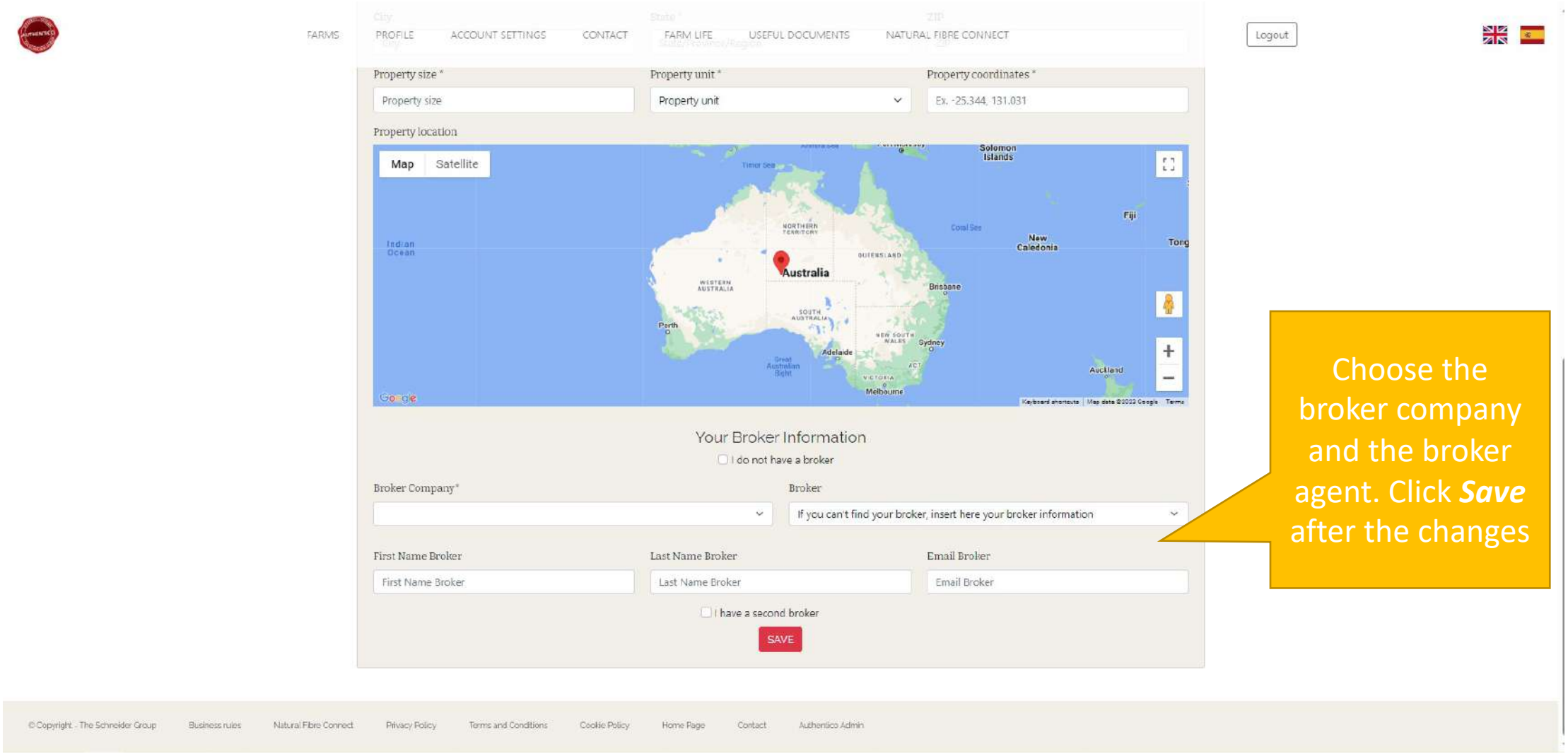


Scroll the page

It is possible to drag and drop the placeholder on the map

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Add a new Farm (5/5)

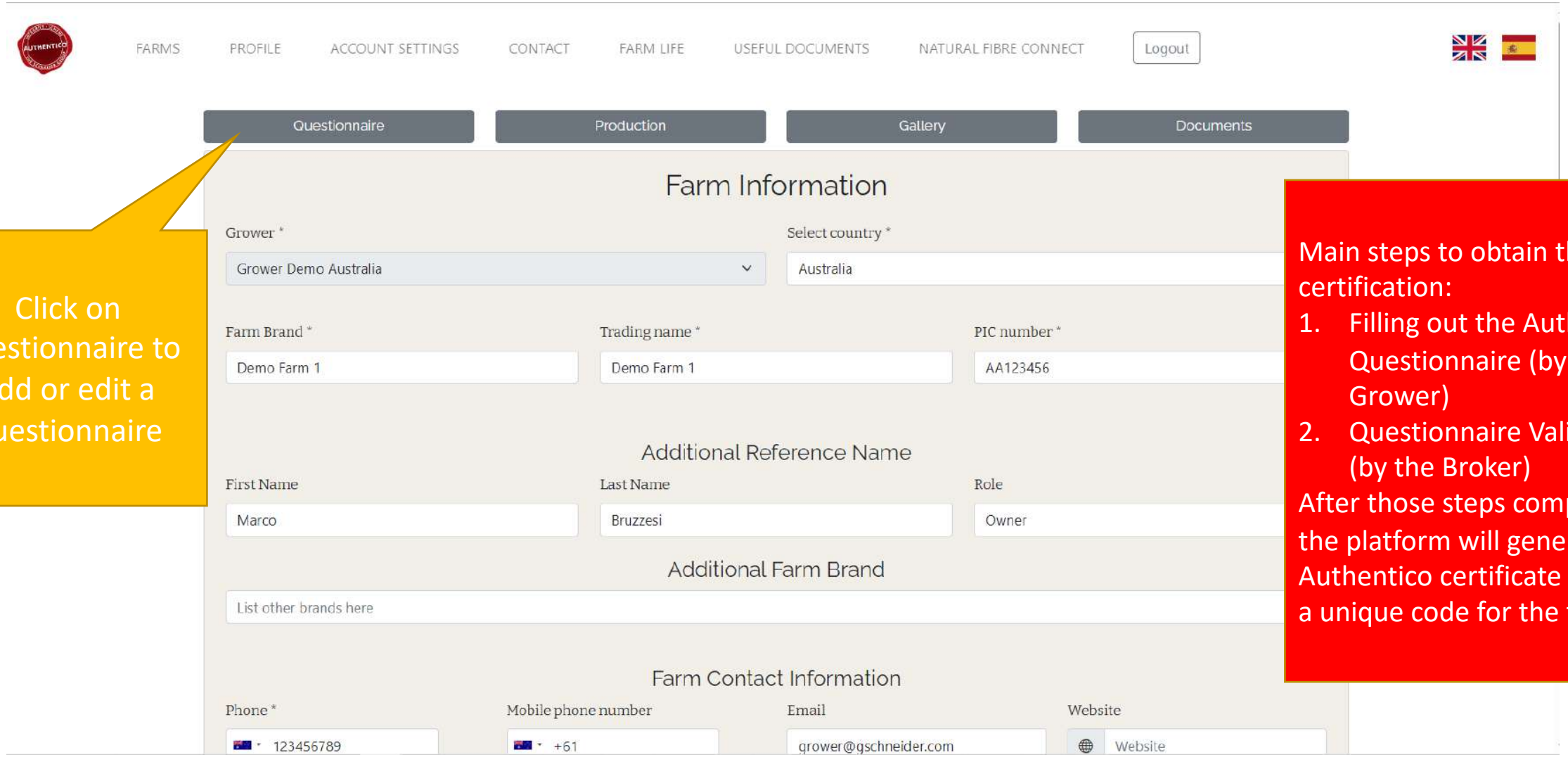


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Authentico Certification

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Fill out Authentico Questionnaire – Common Sections (1/5)



Click on questionnaire to add or edit a questionnaire

Main steps to obtain the certification:

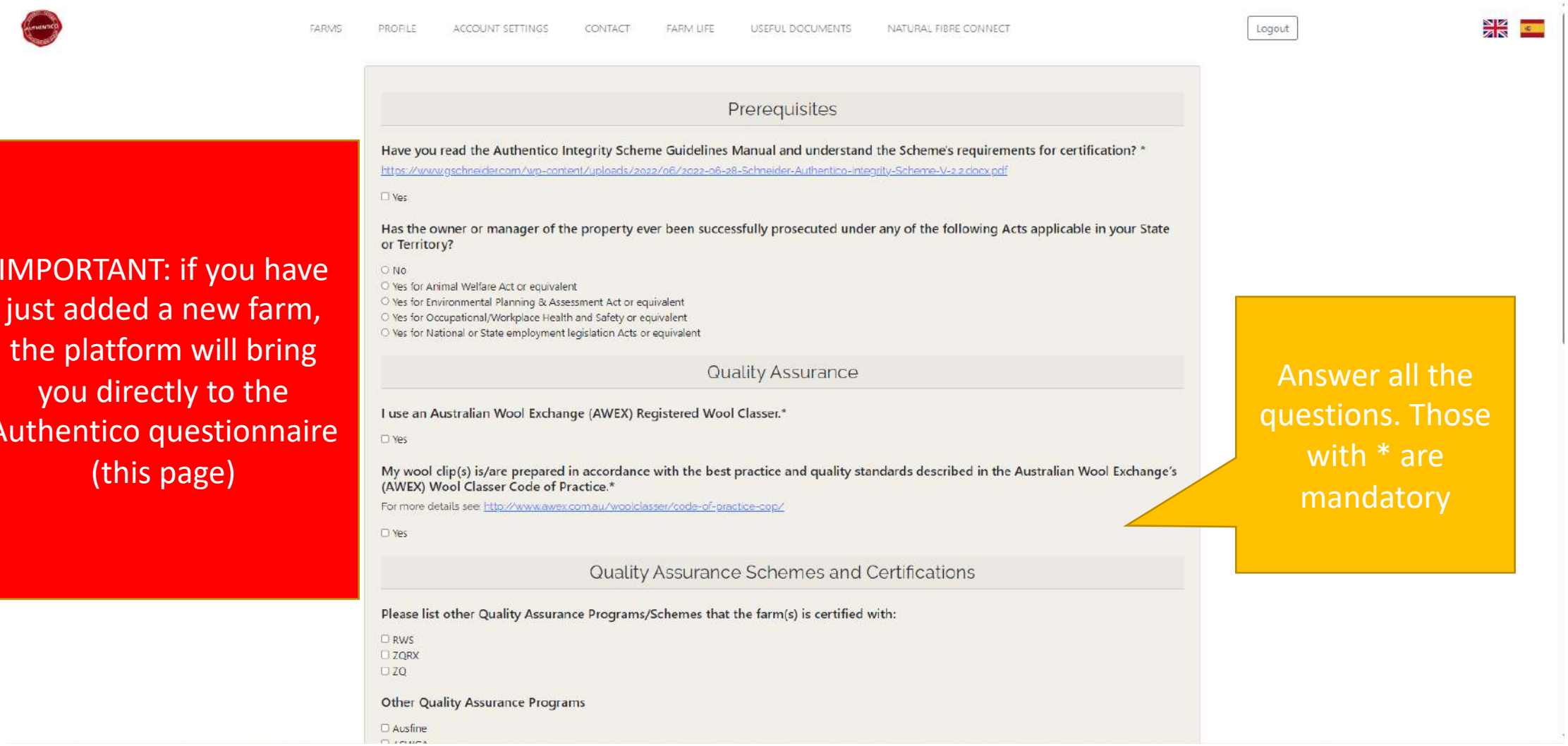
1. Filling out the Authentico Questionnaire (by the Grower)
2. Questionnaire Validation (by the Broker)

After those steps completion the platform will generate an Authentico certificate pdf with a unique code for the farm

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Fill out Authentico Questionnaire – Common Sections (2/5)

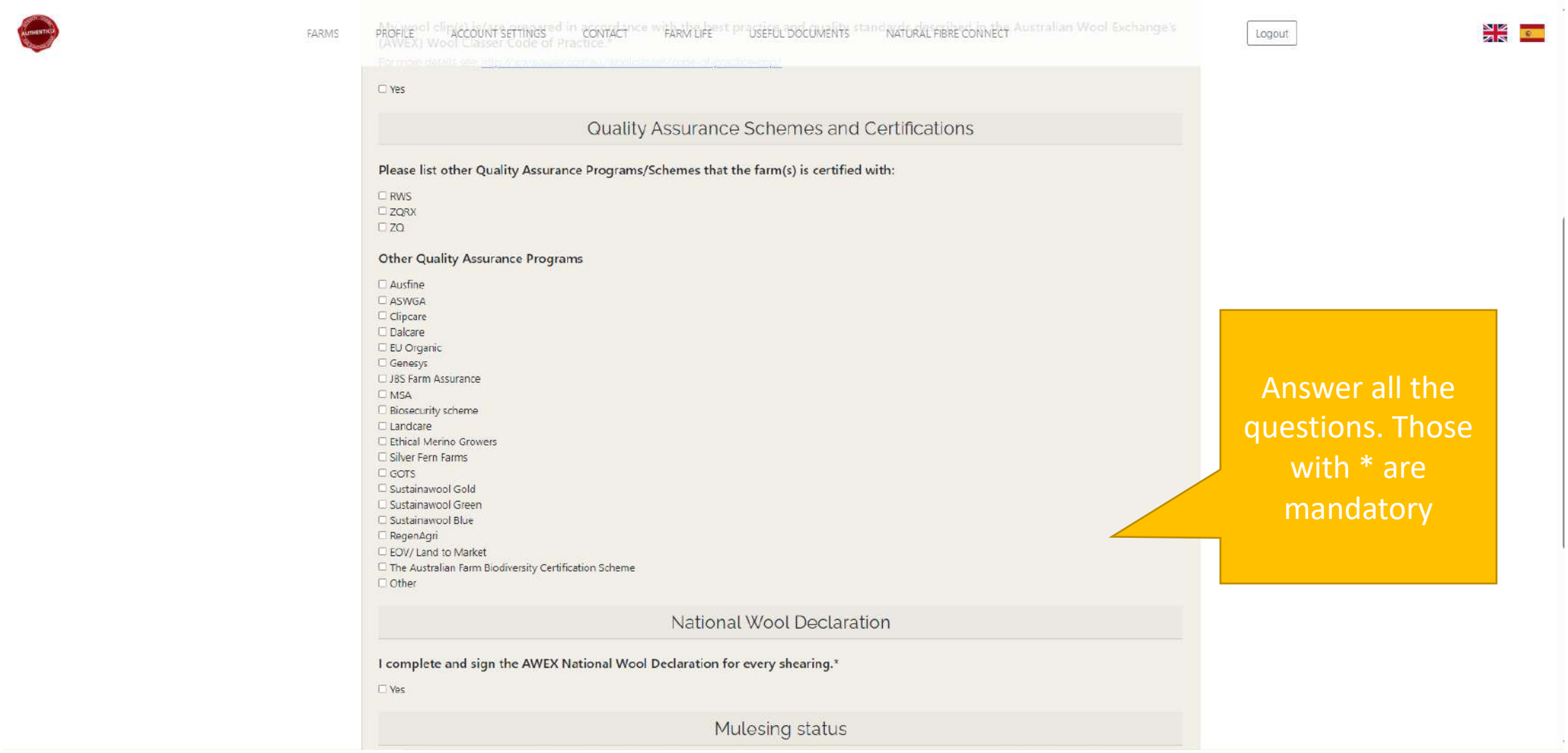
IMPORTANT: if you have just added a new farm, the platform will bring you directly to the Authentico questionnaire (this page)



Answer all the questions. Those with * are mandatory

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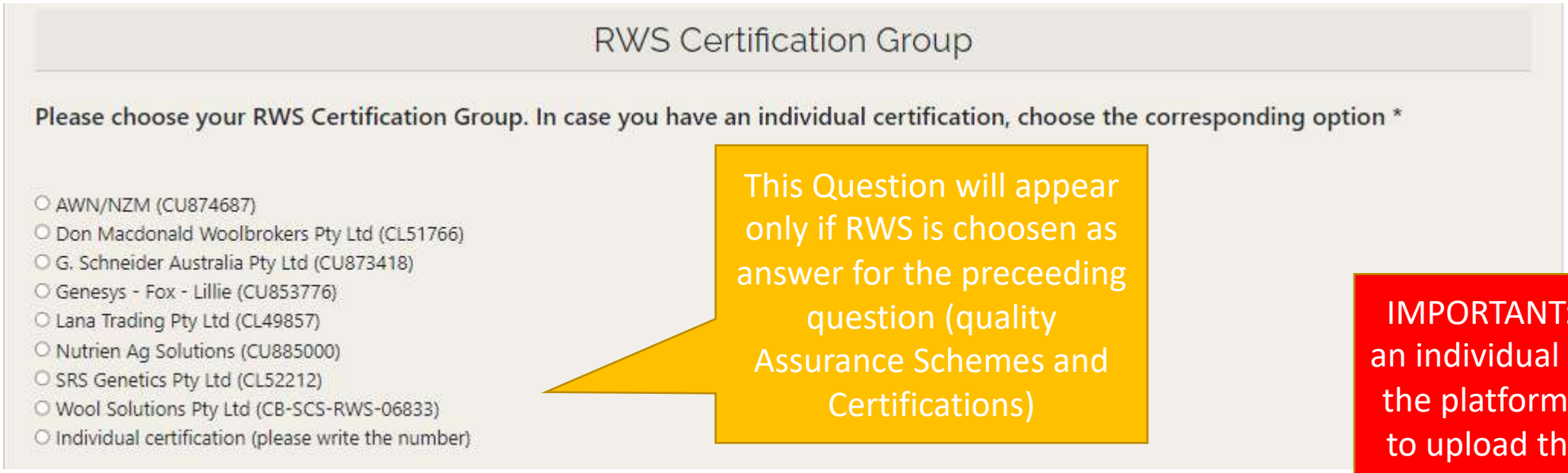
Fill out Authentico Questionnaire – Common Sections (3/5)



Answer all the questions. Those with * are mandatory

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Fill out Authentico Questionnaire – Common Sections (4/5)



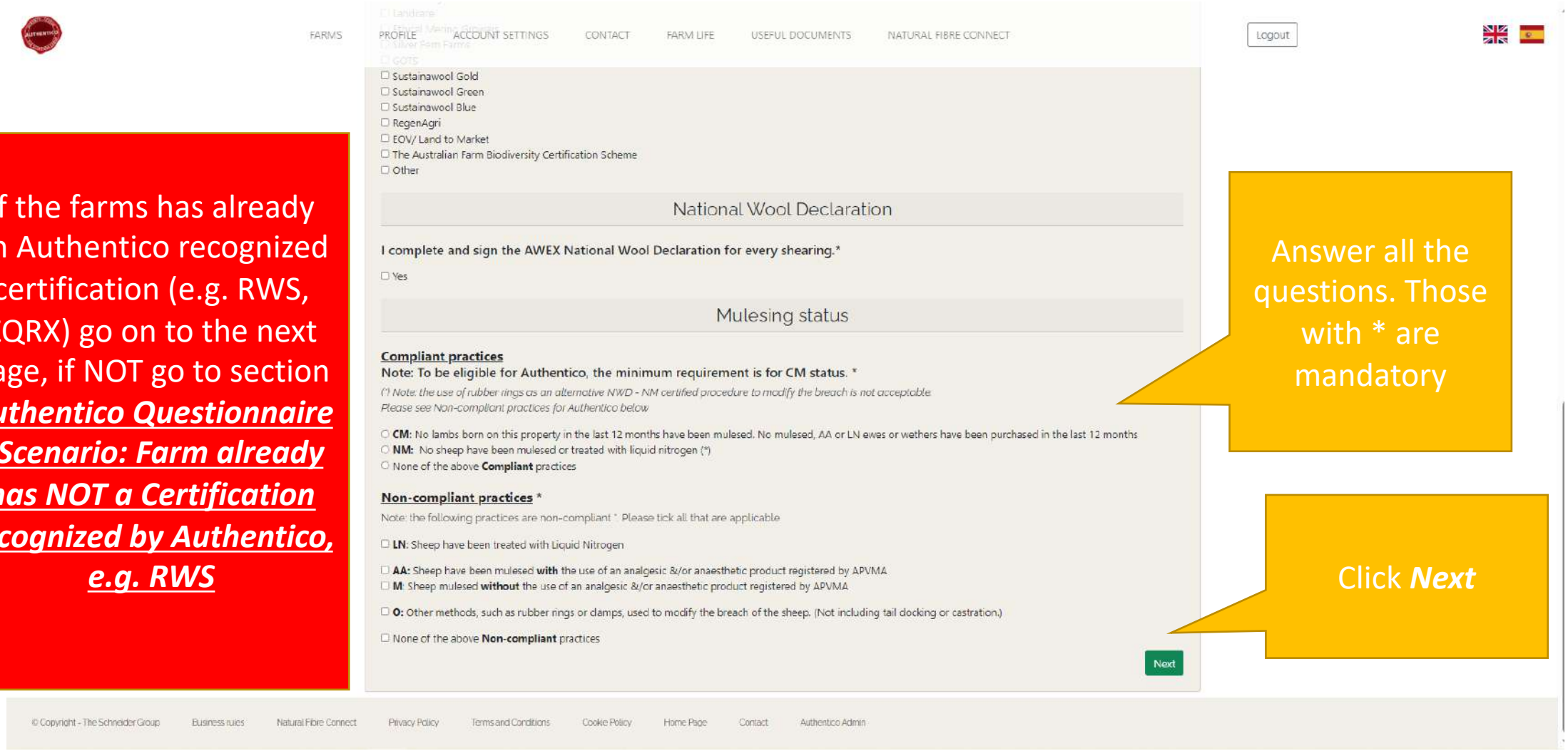
This Question will appear only if RWS is choosen as answer for the preceeding question (quality Assurance Schemes and Certifications)

IMPORTANT: if you have an individual certifications the platform will ask you to upload the certificate at the end of the questionnaire (ref: Upload Documents section)

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Fill out Authentico Questionnaire – Common Sections (5/5)

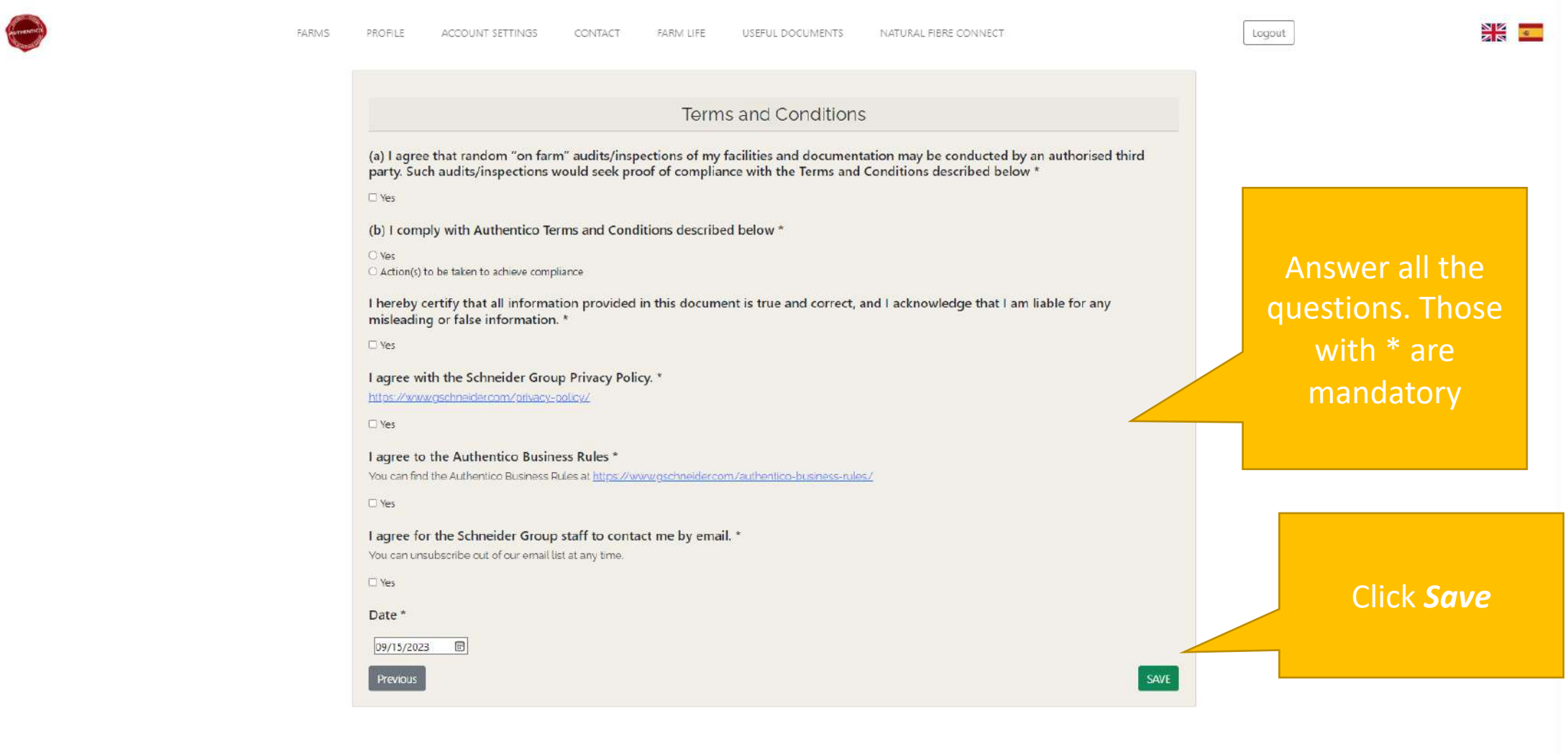
If the farms has already an Authentico recognized certification (e.g. RWS, ZQRX) go on to the next page, if NOT go to section ***Authentico Questionnaire - Scenario: Farm already has NOT a Certification recognized by Authentico, e.g. RWS***



Answer all the questions. Those with * are mandatory

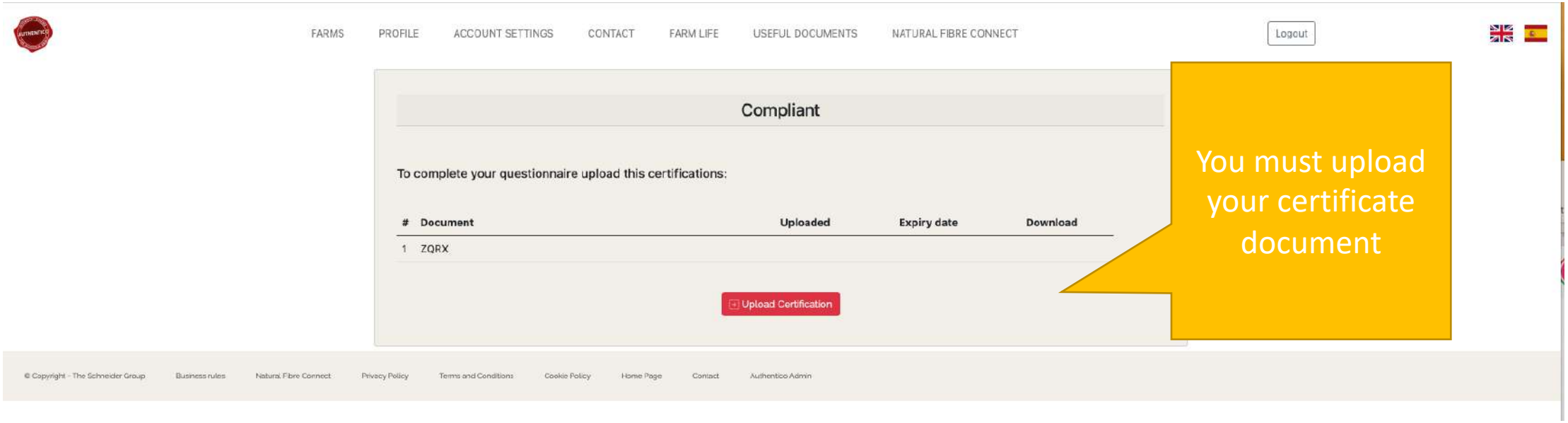
Click ***Next***

Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX (1/5)



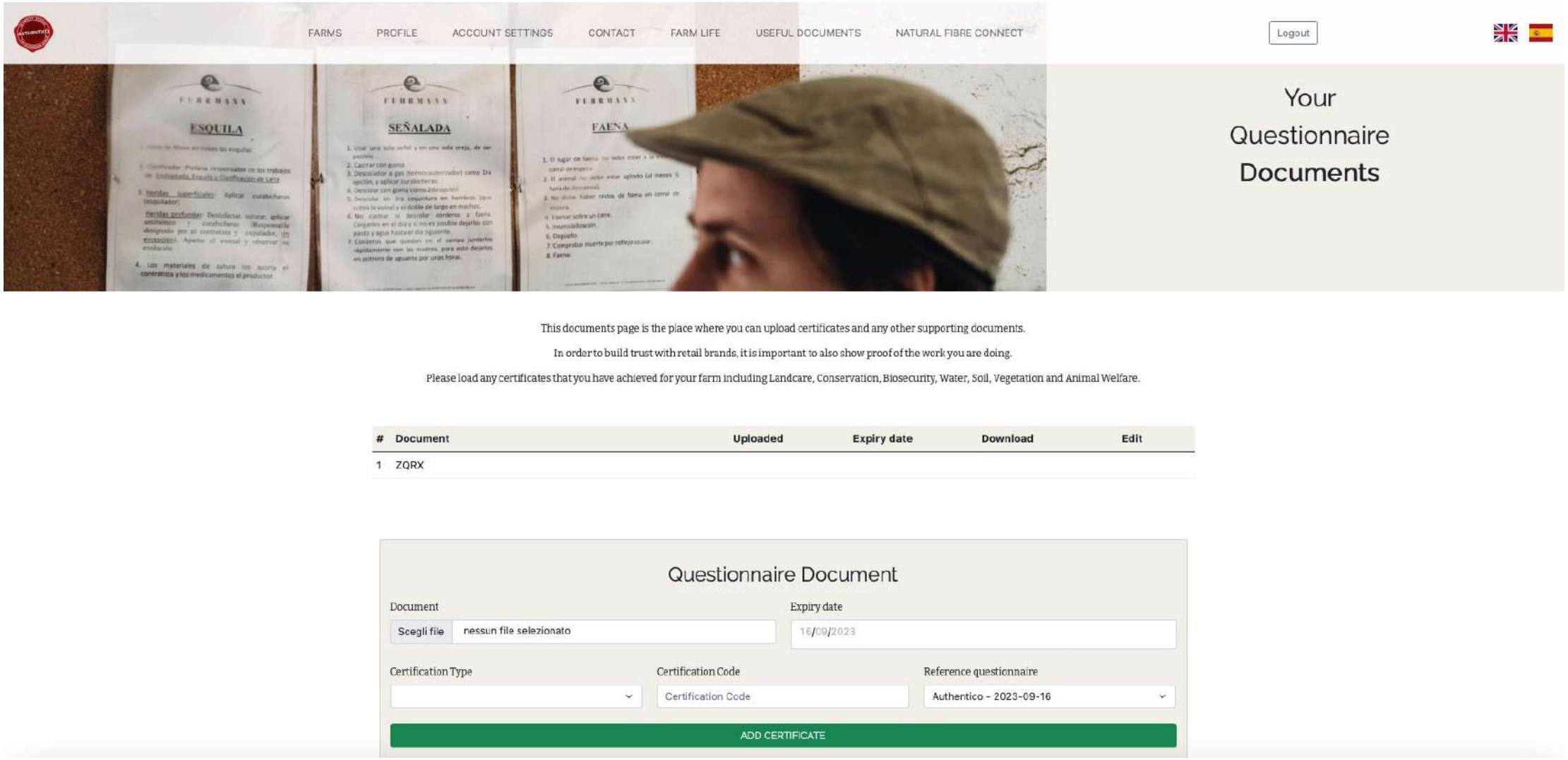
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Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX (2/5)



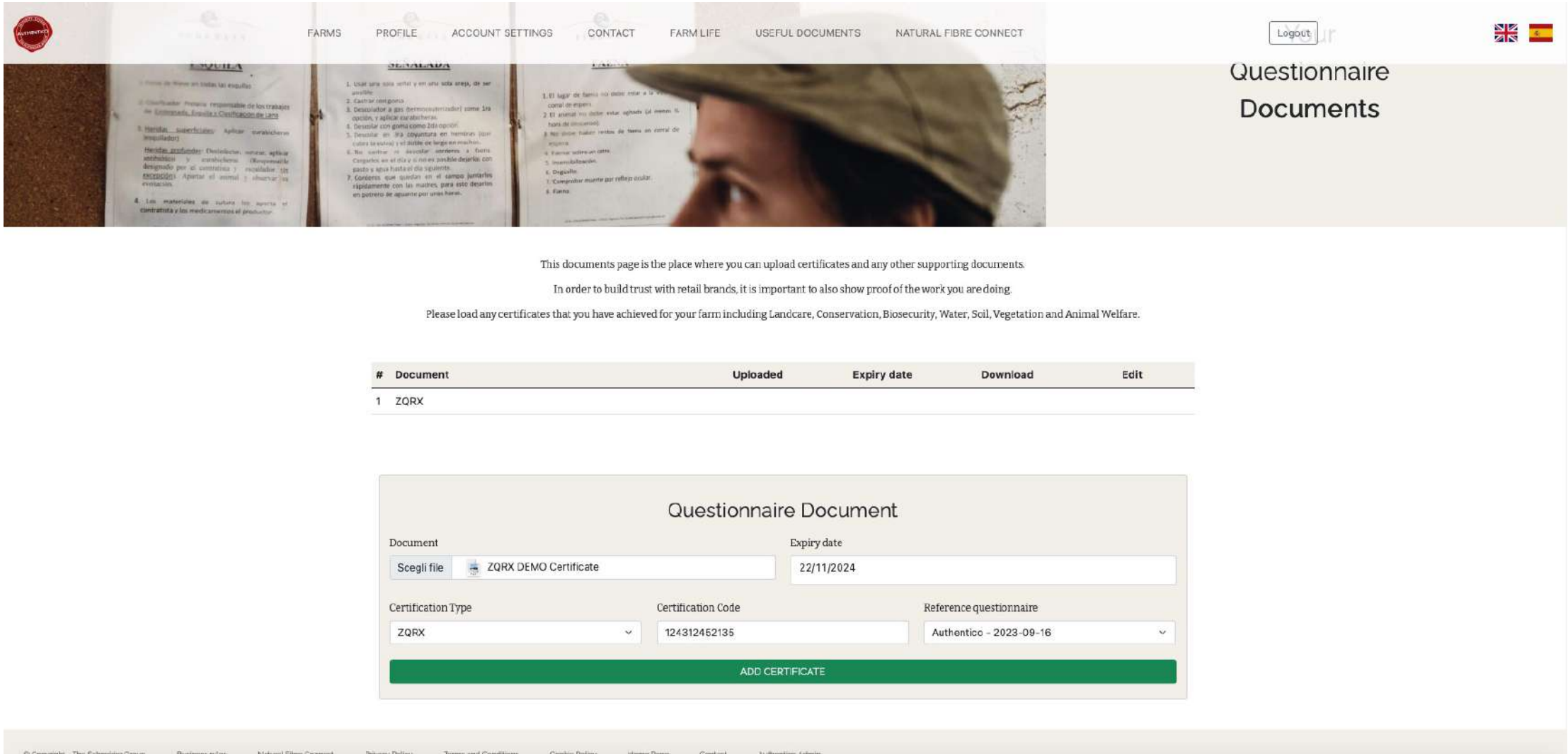
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Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX (3/5)



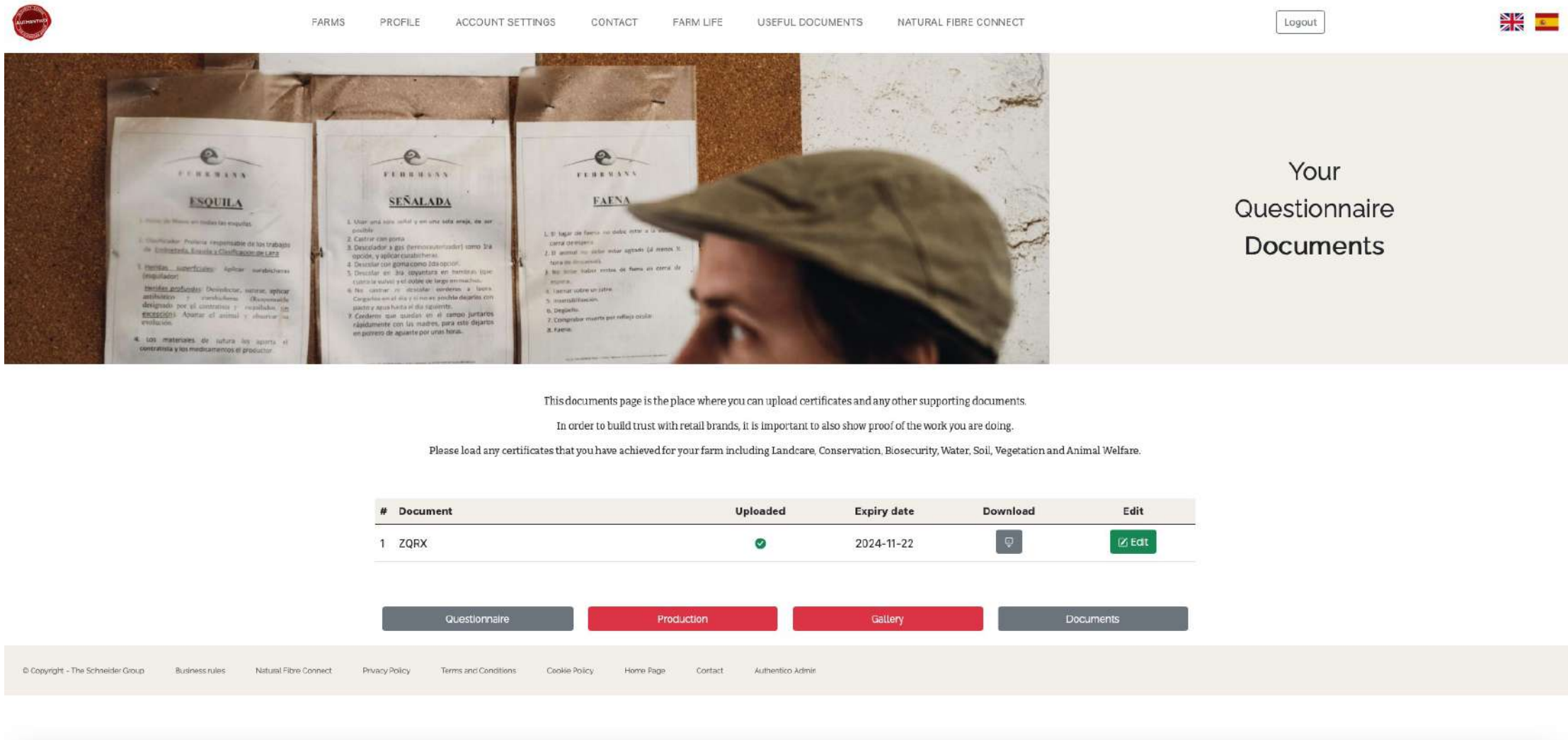
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Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX (4/5)



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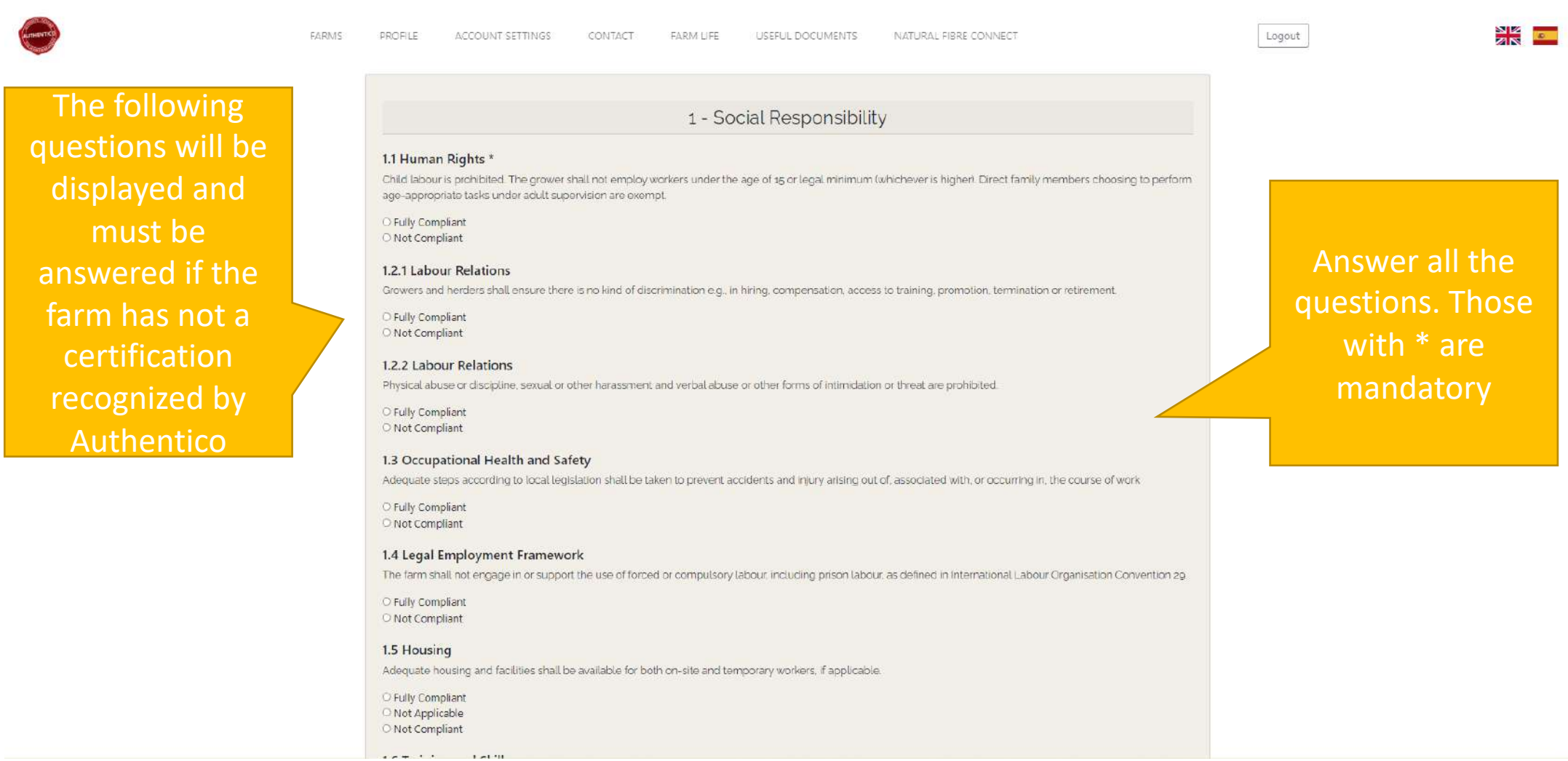
Fill out Authentico Questionnaire - Scenario: Farm already has a Certification recognized by Authentico, e.g. RWS, ZQRX (5/5)



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Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (1/7)

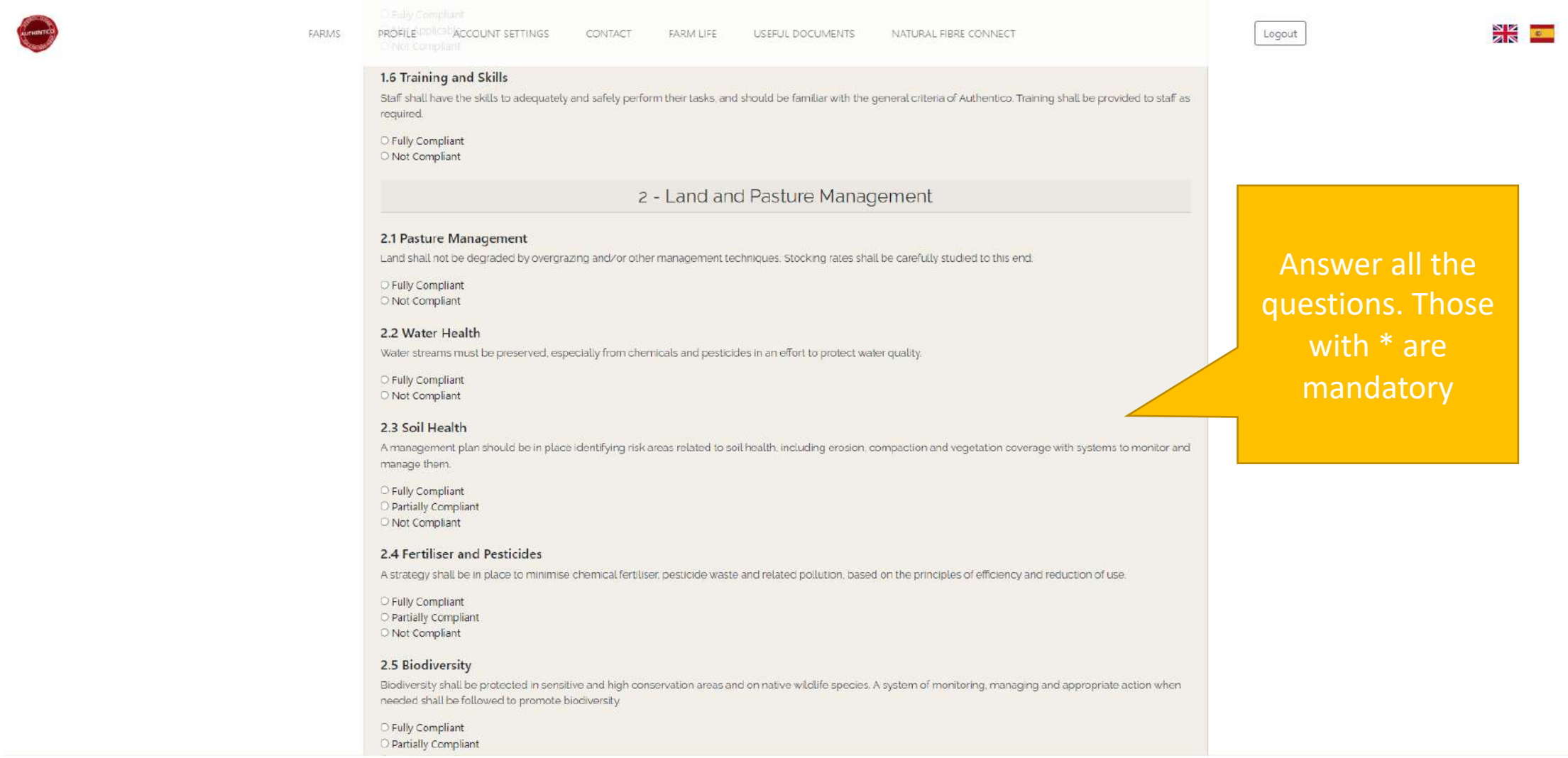
The following questions will be displayed and must be answered if the farm has not a certification recognized by Authentico



Answer all the questions. Those with * are mandatory

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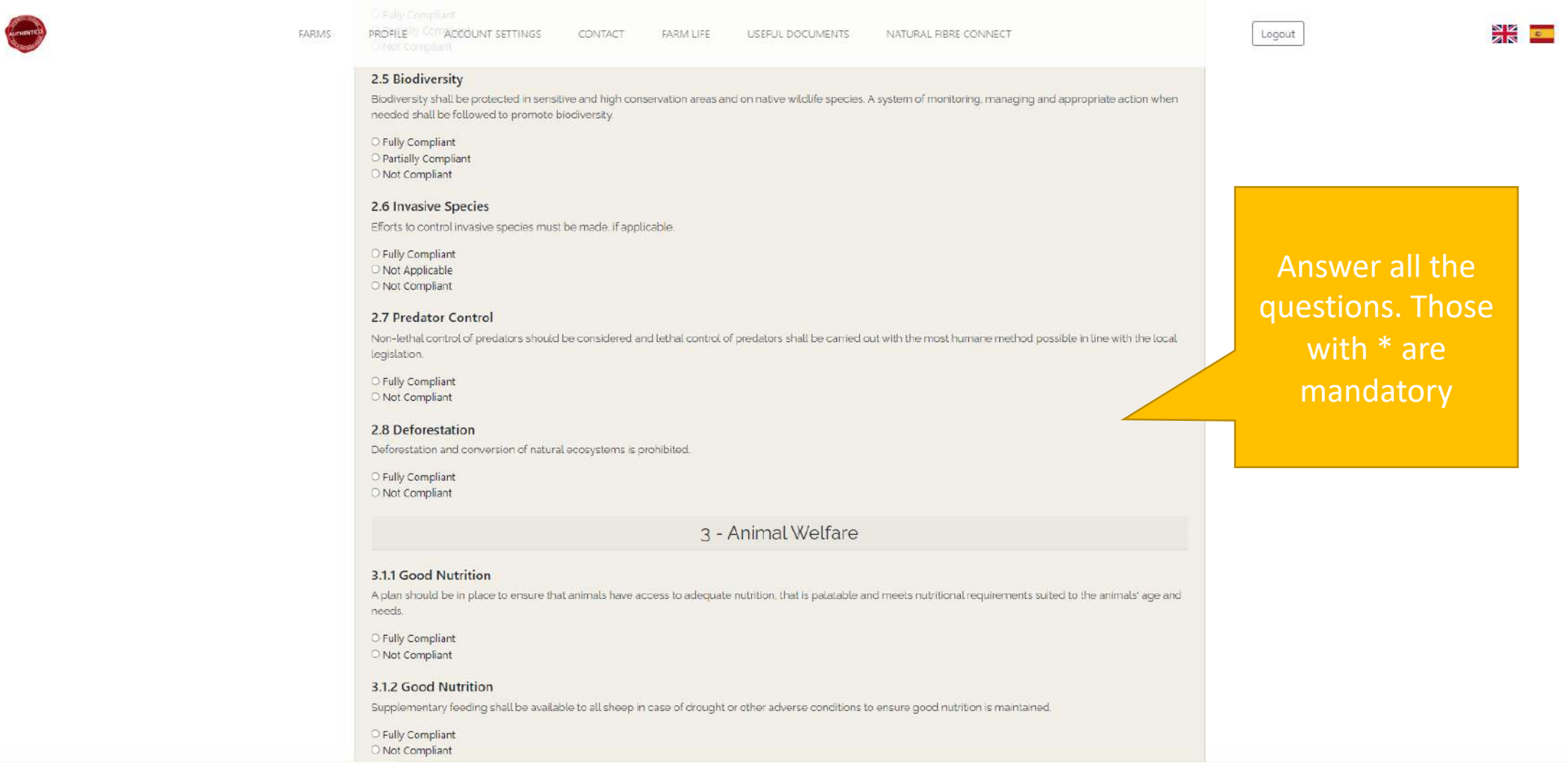
Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (2/7)



Answer all the questions. Those with * are mandatory

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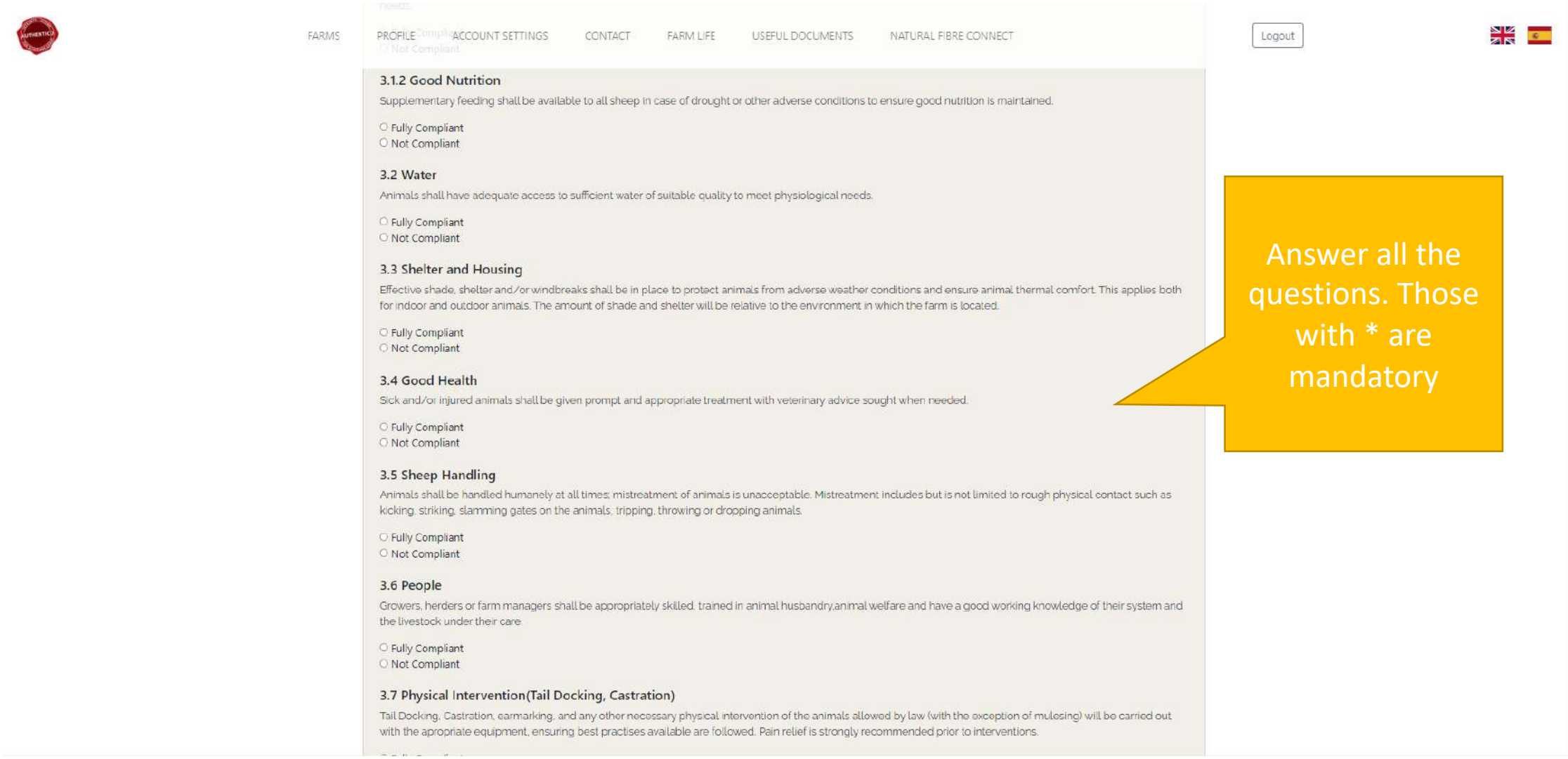
Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (3/7)



Answer all the questions. Those with * are mandatory

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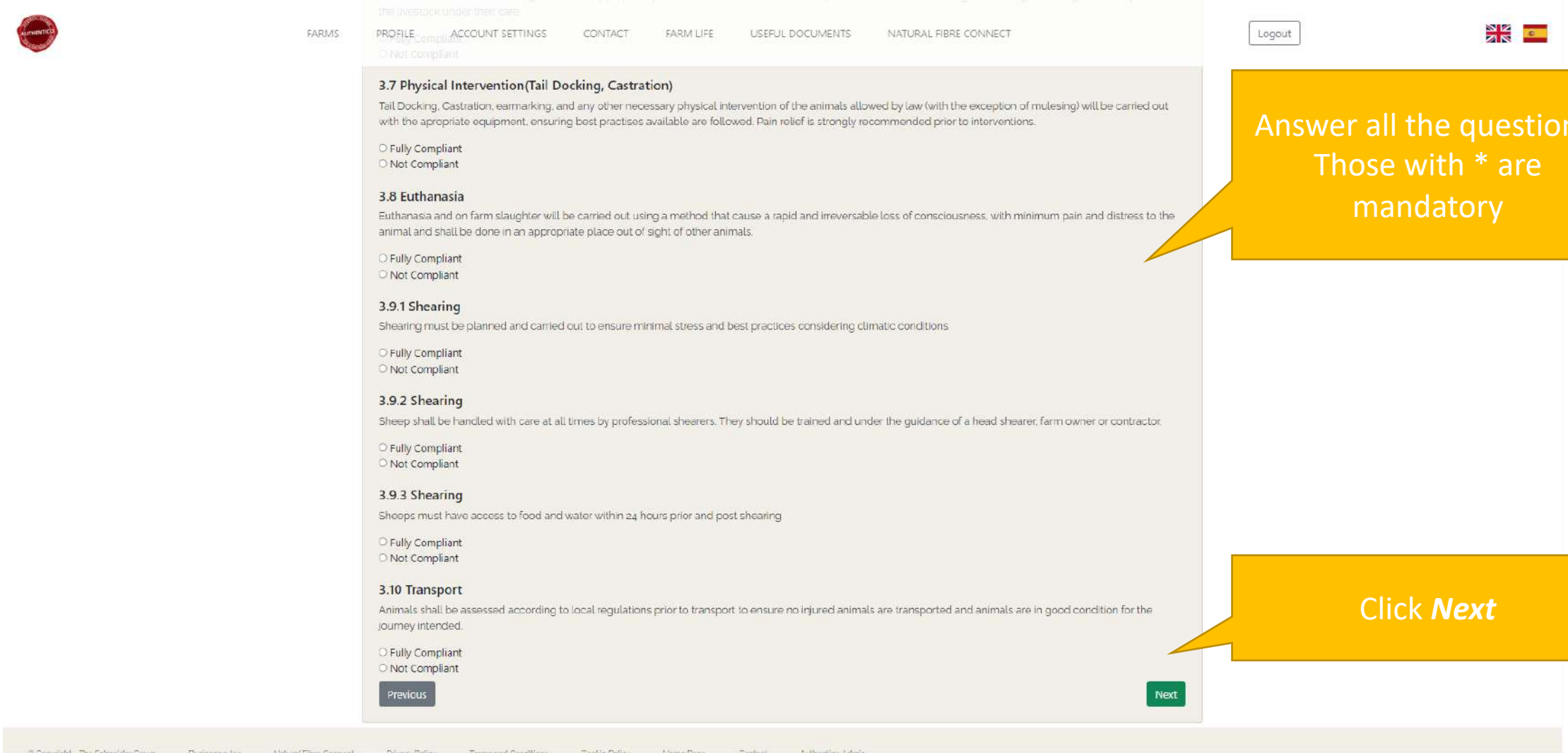
Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (4/7)



Answer all the questions. Those with * are mandatory

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Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (5/7)

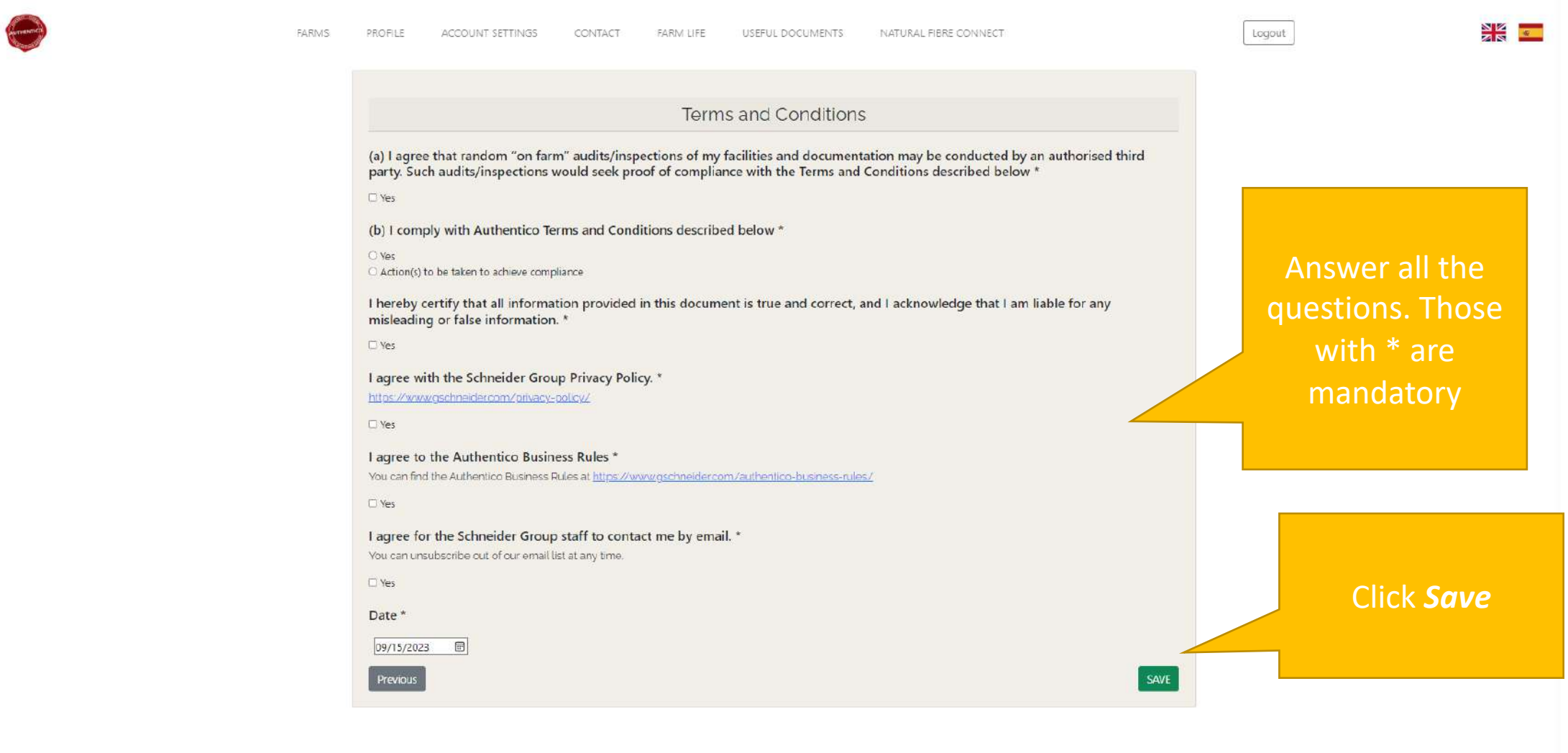


Answer all the questions. Those with * are mandatory

Click ***Next***

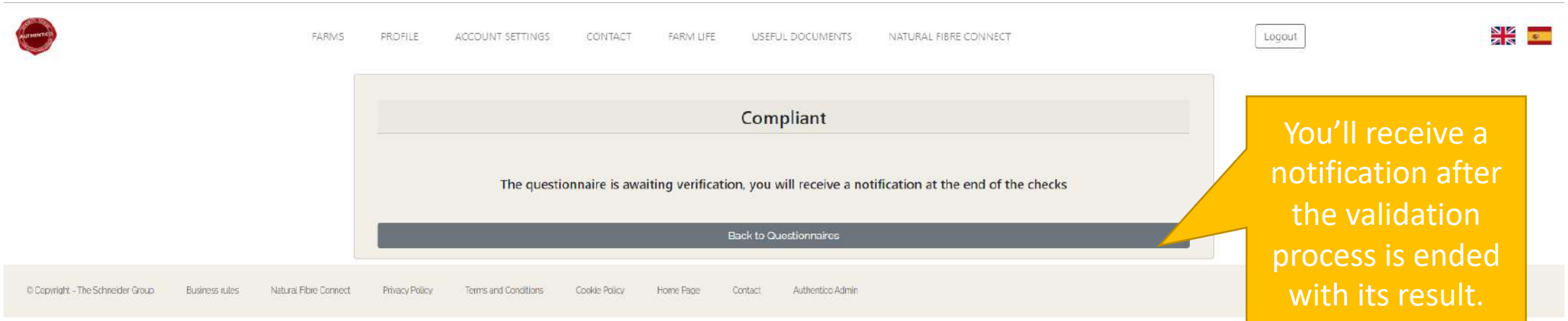
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Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (6/7)



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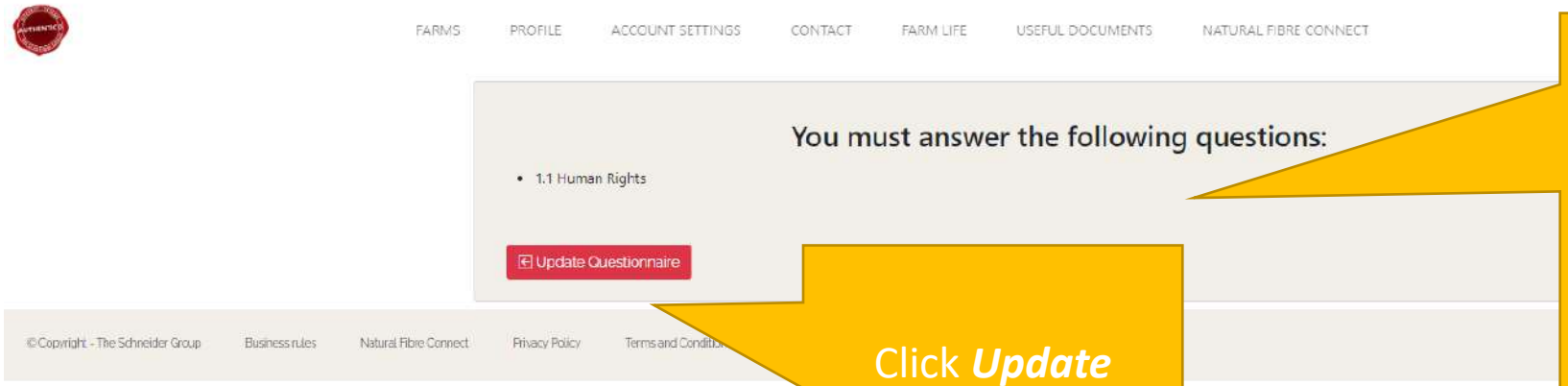
Fill out Authentico Questionnaire - Scenario: Farm has NOT a Certification recognized by Authentico, e.g. RWS, ZQRX (7/7)



You'll receive a notification after the validation process is ended with its result. Click on ***Back To Quesionnaire***

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Fill out Authentico Questionnaire - Missing Answers

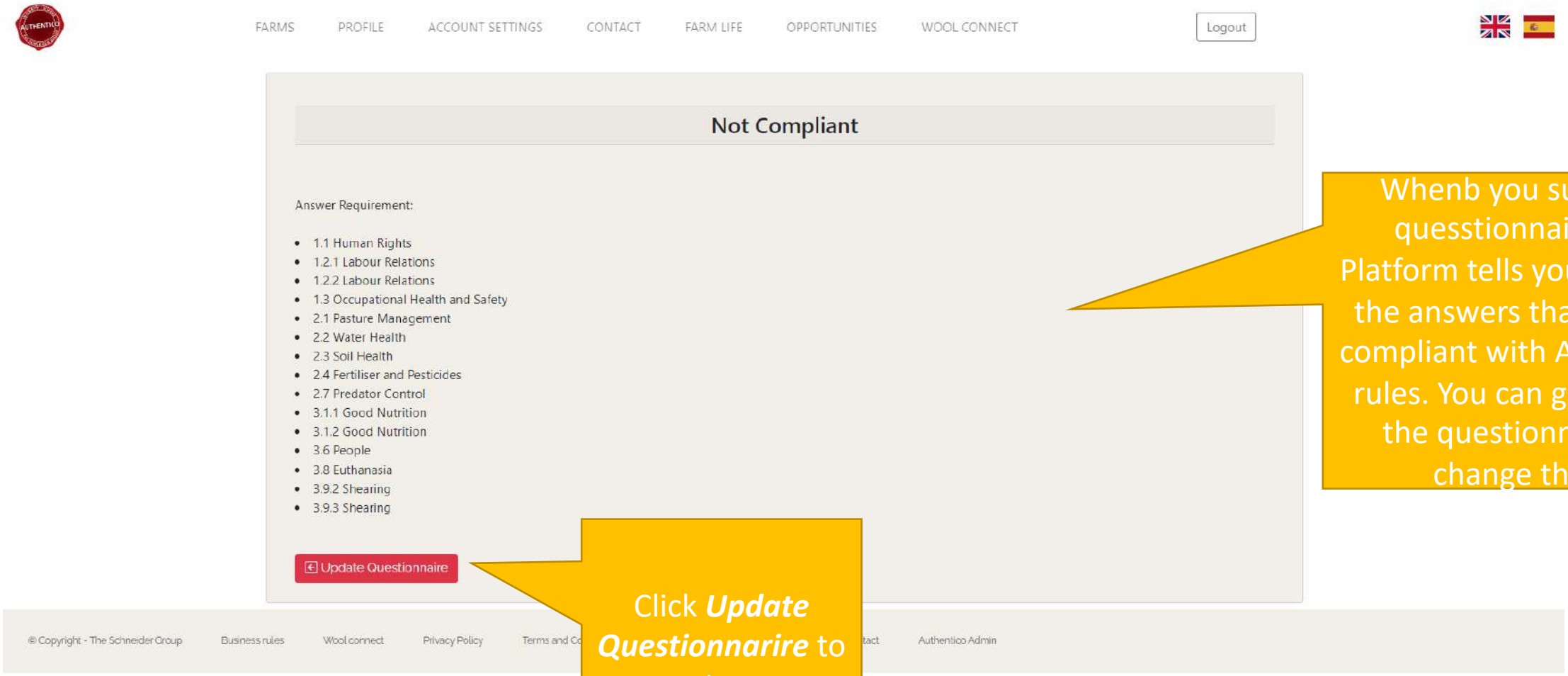


Click ***Update Questionnarire*** to update it

You can't submit a questionnaire without answering all the mandatory quetsions.
You can go back to the questionnaire to change them

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Fill Authentico Questionnaire - Not Compliant Answers

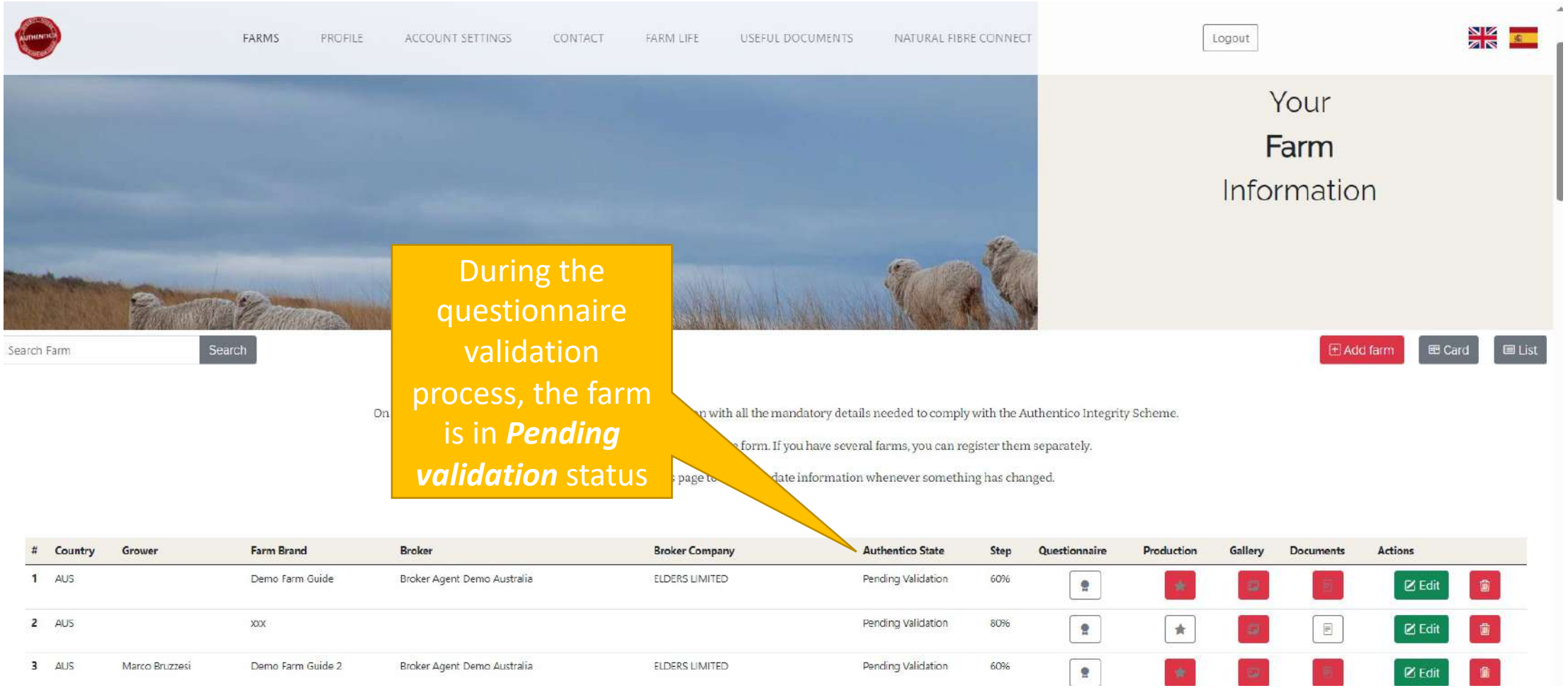


Whenb you submit a quesstionnaire the Platform tells you wich are the answers that are not compliant with Authentico rules. You can go back to the questionnaire to change them

Click ***Update Questionnarire*** to update it

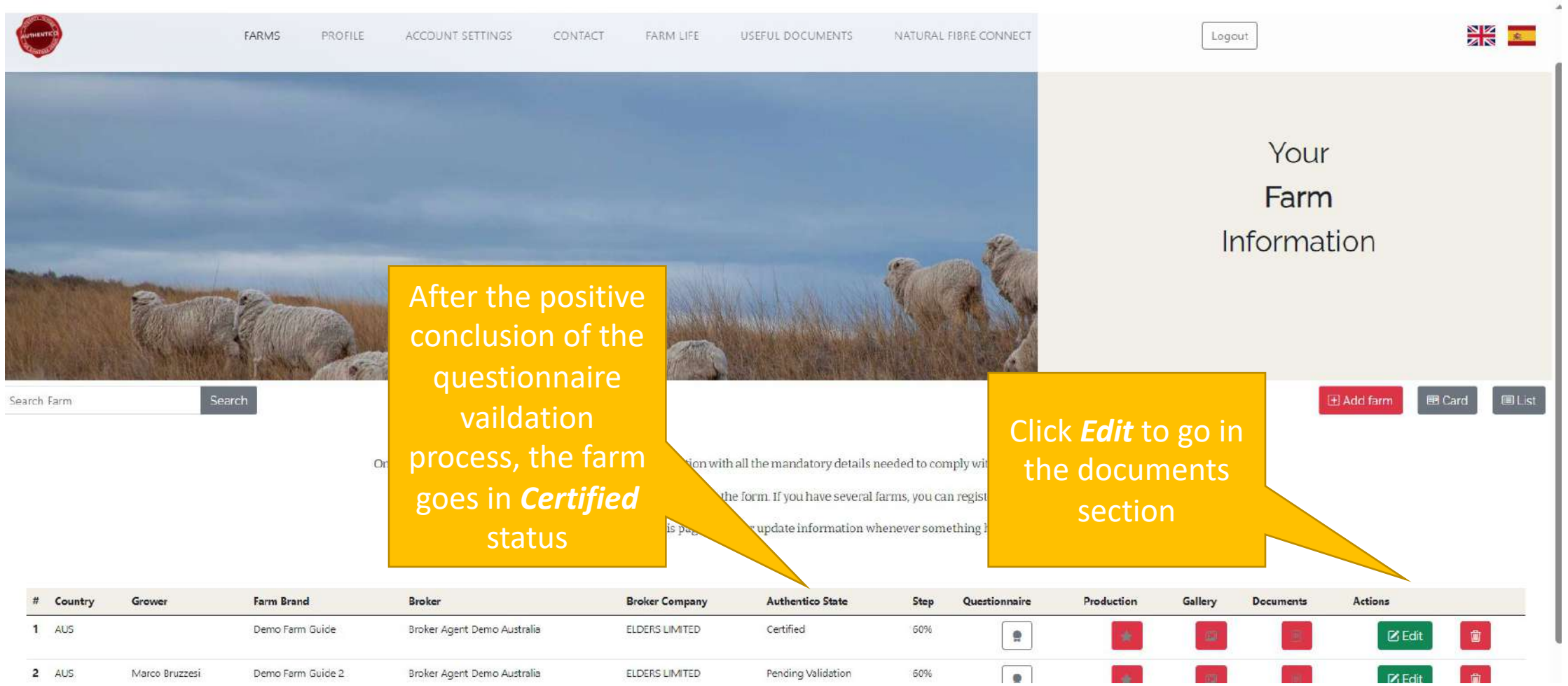
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Questionnaire Verification and Authentico Certificate issuing (1/4)



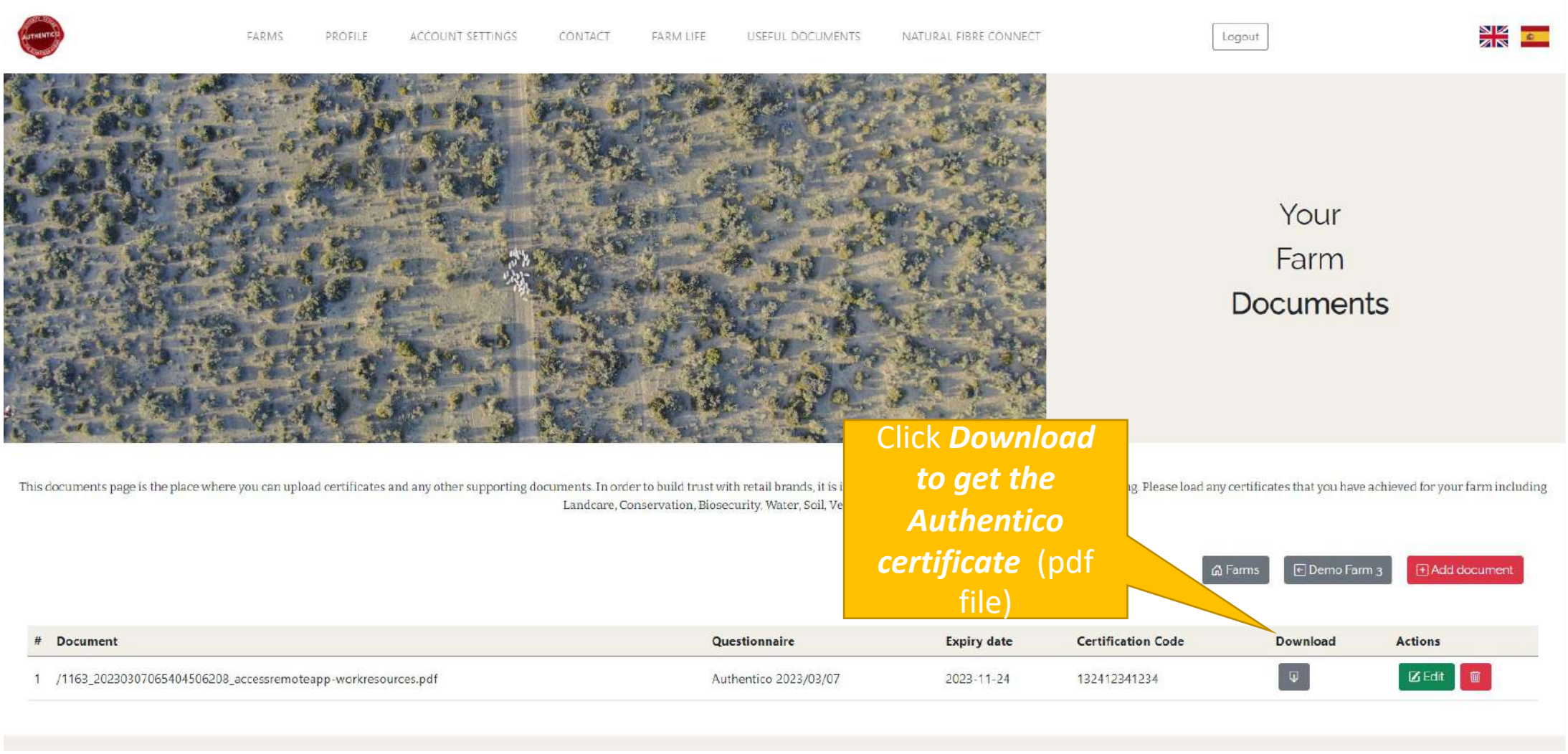
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Questionnaire Verification and Authentico Certificate issuing (2/4)



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Questionnaire Verification and Authentico Certificate issuing (3/4)



Click ***Download to get the Authentico certificate*** (pdf file)

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Questionnaire Verification and Authentico Certificate issuing (4/4)

The expiration date is: one year after the date of certification for farm that has Not other Authentico recognized certifications

Unique Certificate Number for every farm



CERTIFICATE OF AUTHENTICITY

This is to certify that the wool supplied by

Demo Farm 1

has been certified under the

Authentico Integrity Scheme Version 2.2

Wool Broker:

Certification Date: 2023-08-30
Expiration Date: 2024-08-29
Certificate No.: AUT000191

Product Category: **Unprocessed fibre (PC0036)**
Material and Composition: **100.00% Responsible wool (RM0083)**

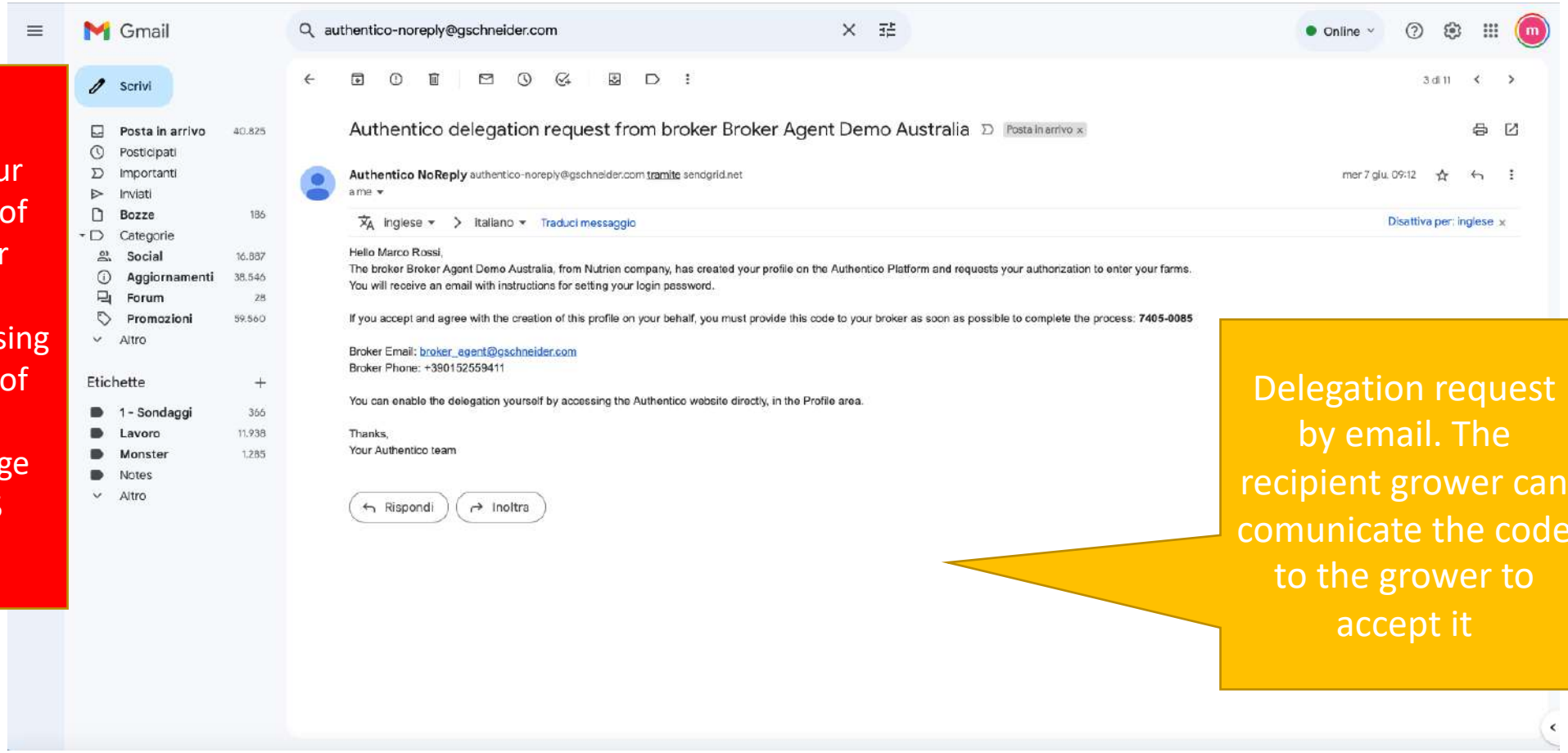
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Other Features and Functionalities

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Delegate a Broker (1/3)

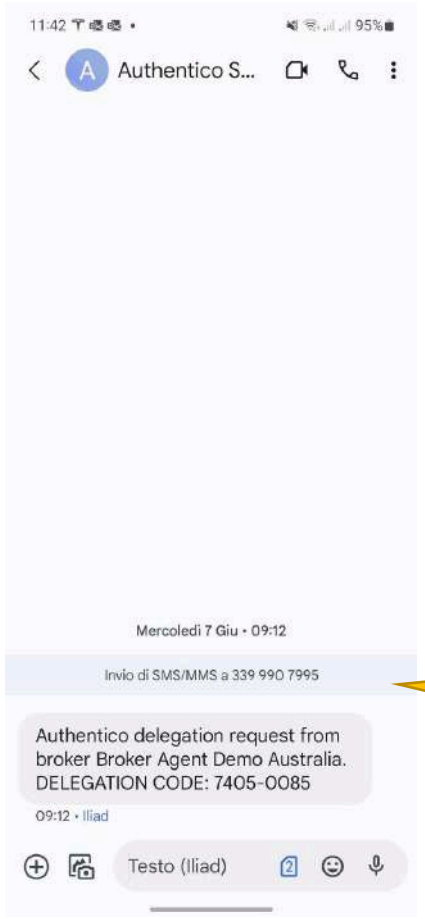
It is possbile to delegate your broker to operate in behalf of a grower. To do it the broker must ask the delegation permission to the grower using the dedicated functionality of the platform.
The request will ariive to thge grower by emal and by SMS



Delegation request by email. The recipient grower can comunicate the code to the grower to accept it

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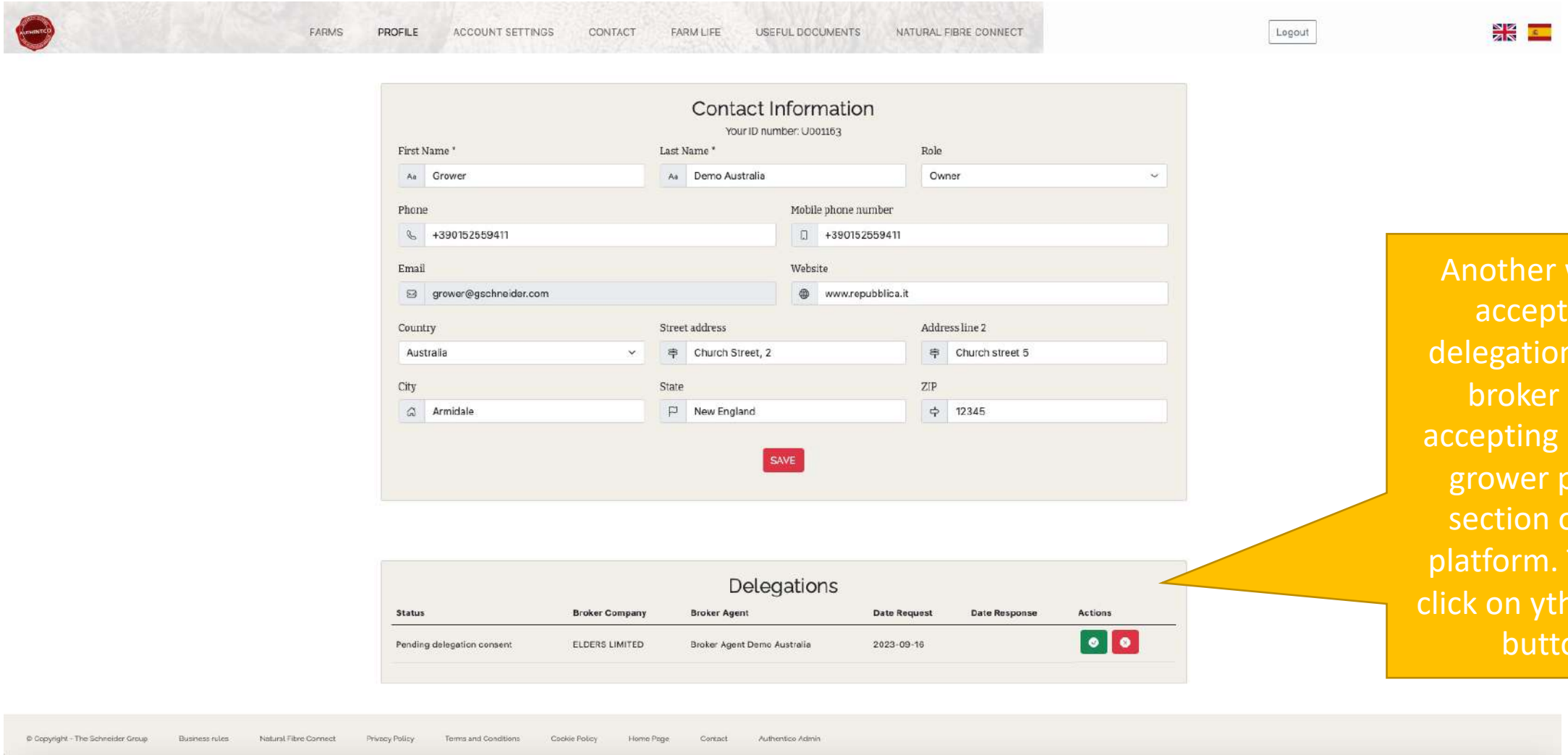
Delegate a Broker (2/3)



Delegation request by SMS. The recipient grower can comunicate the code to the grower to accept it

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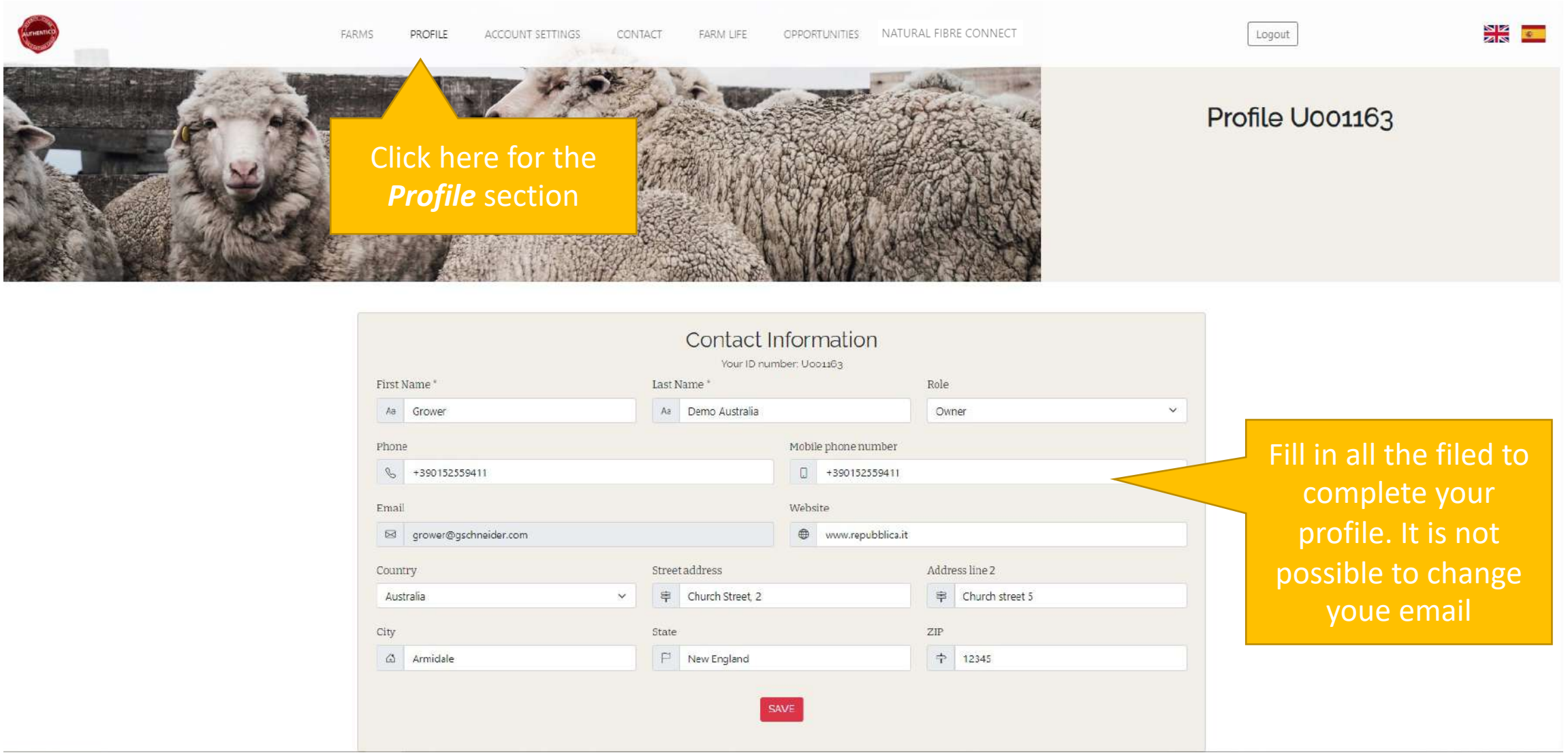
Delegate a Broker (3/3)



Another way to accept the delegation to the broker is by accepting it in the grower profile section on the platform. To to id click on ythe green button

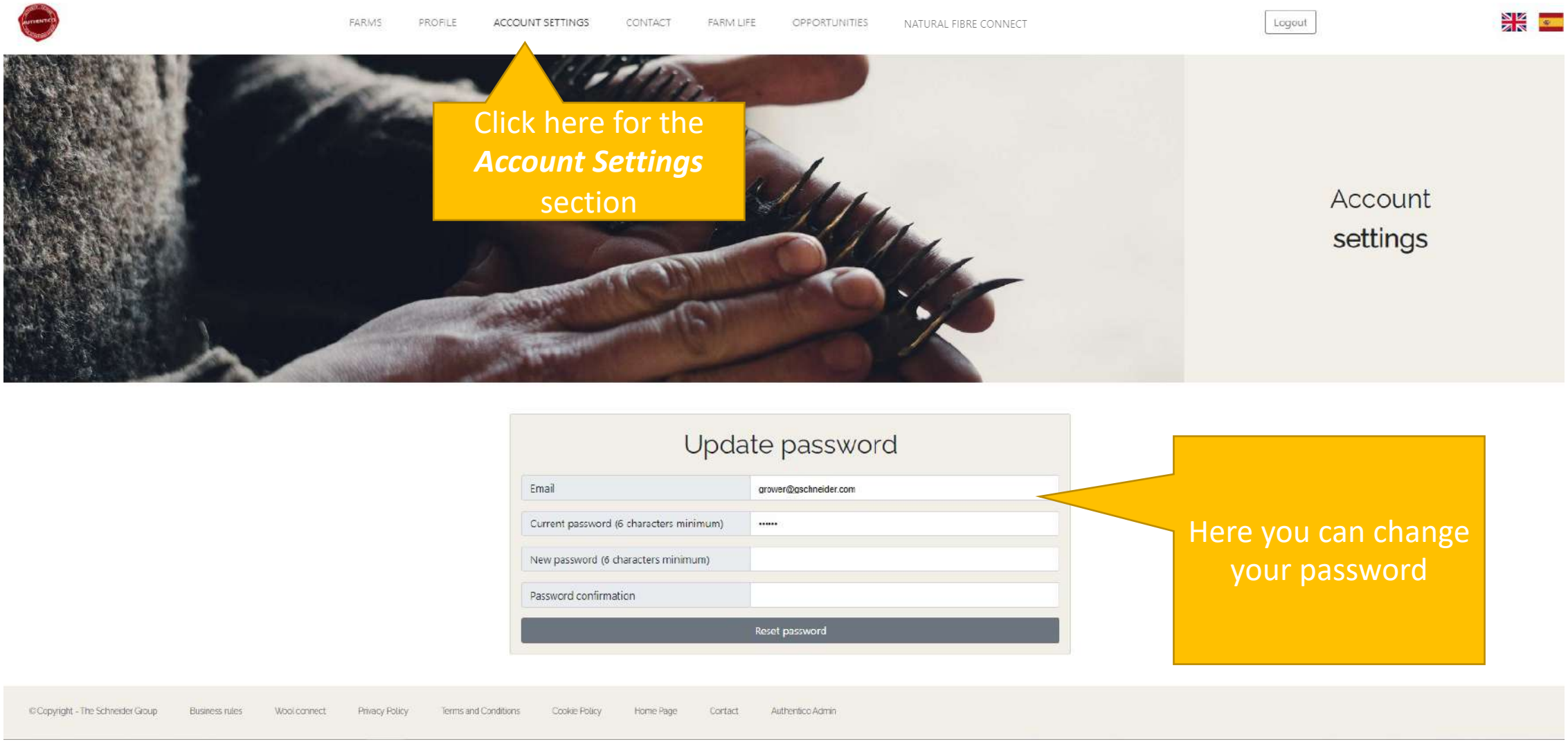
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Profile Page



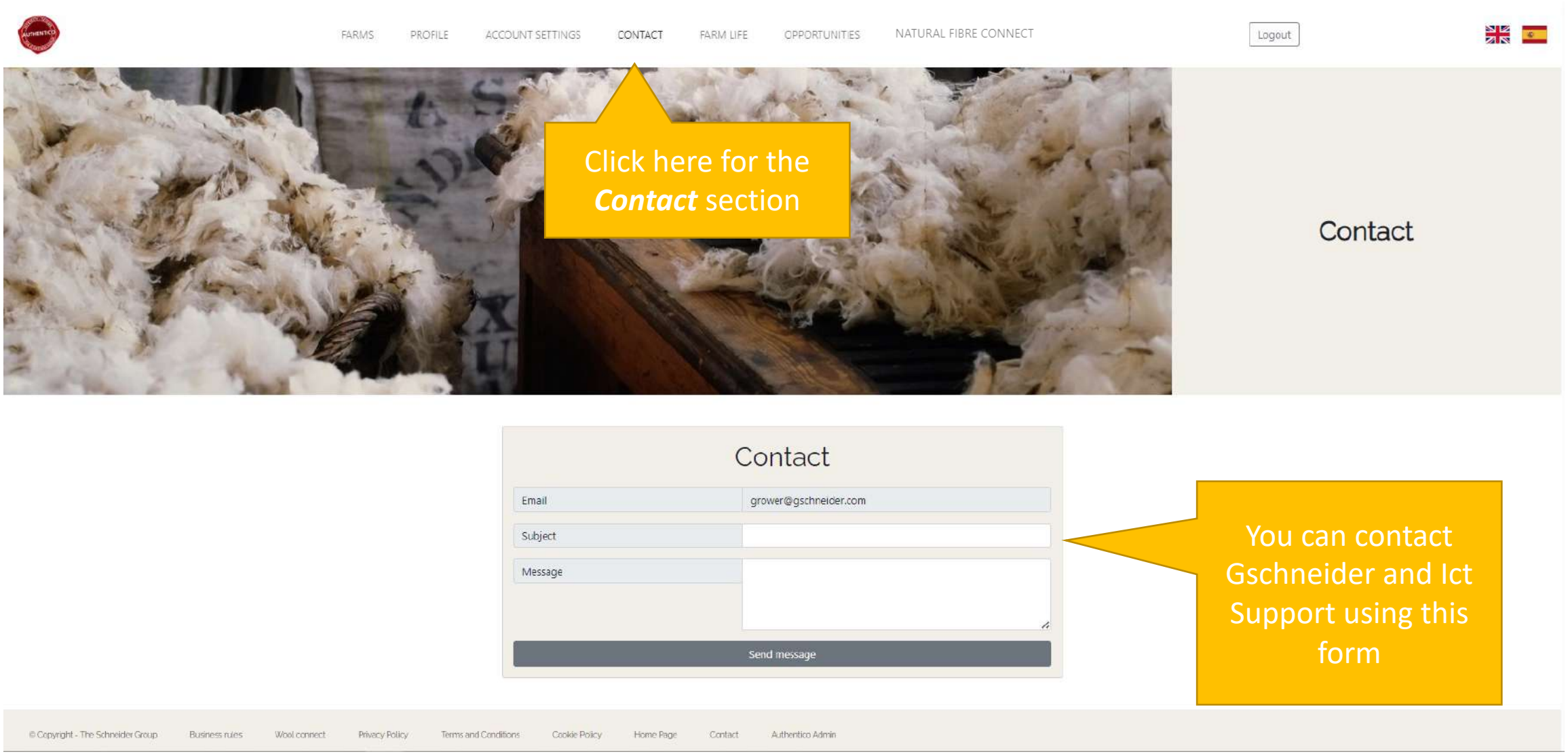
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Account Settings Page



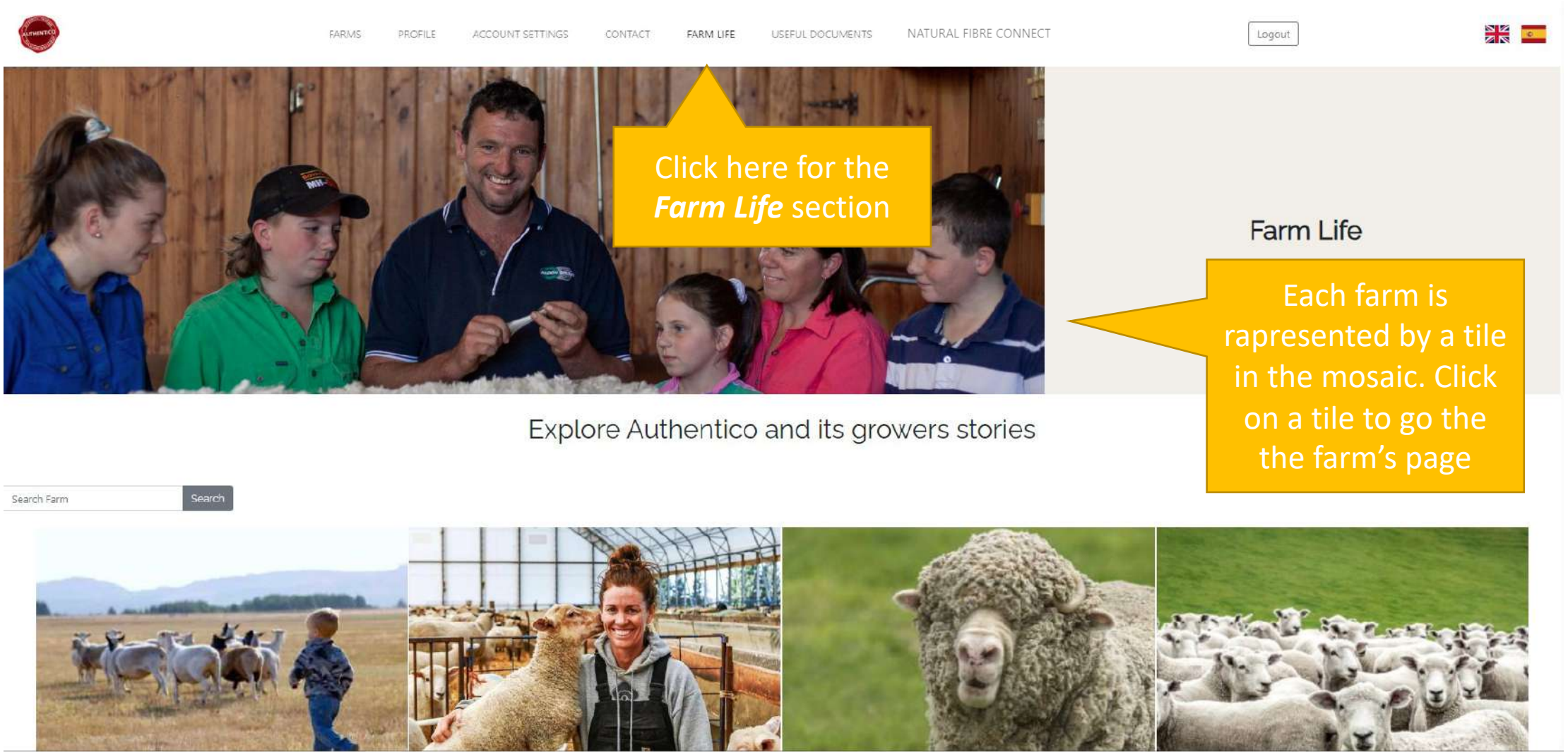
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Contact Page



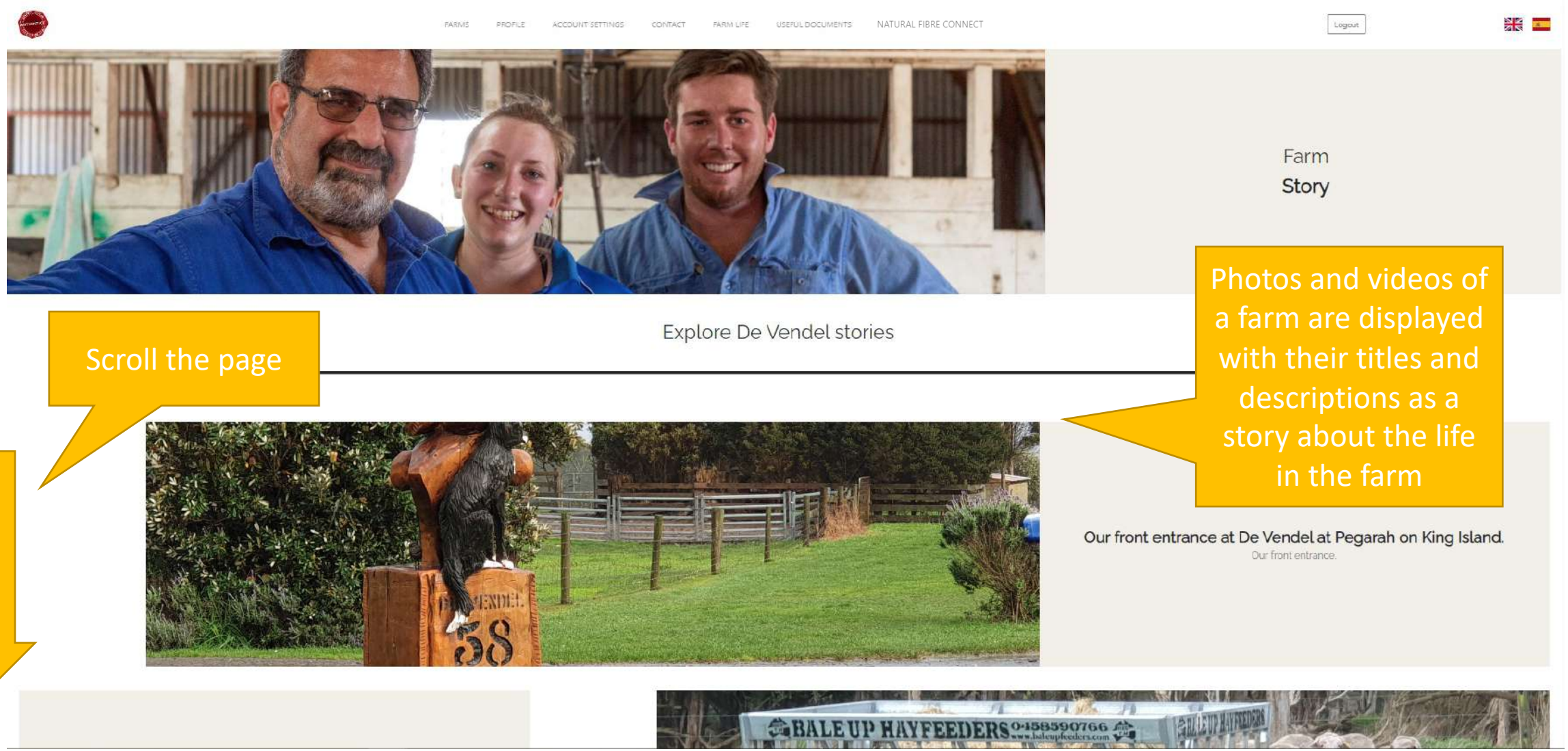
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Farm Life Page (1/2)



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Farm Life Page (2/2)

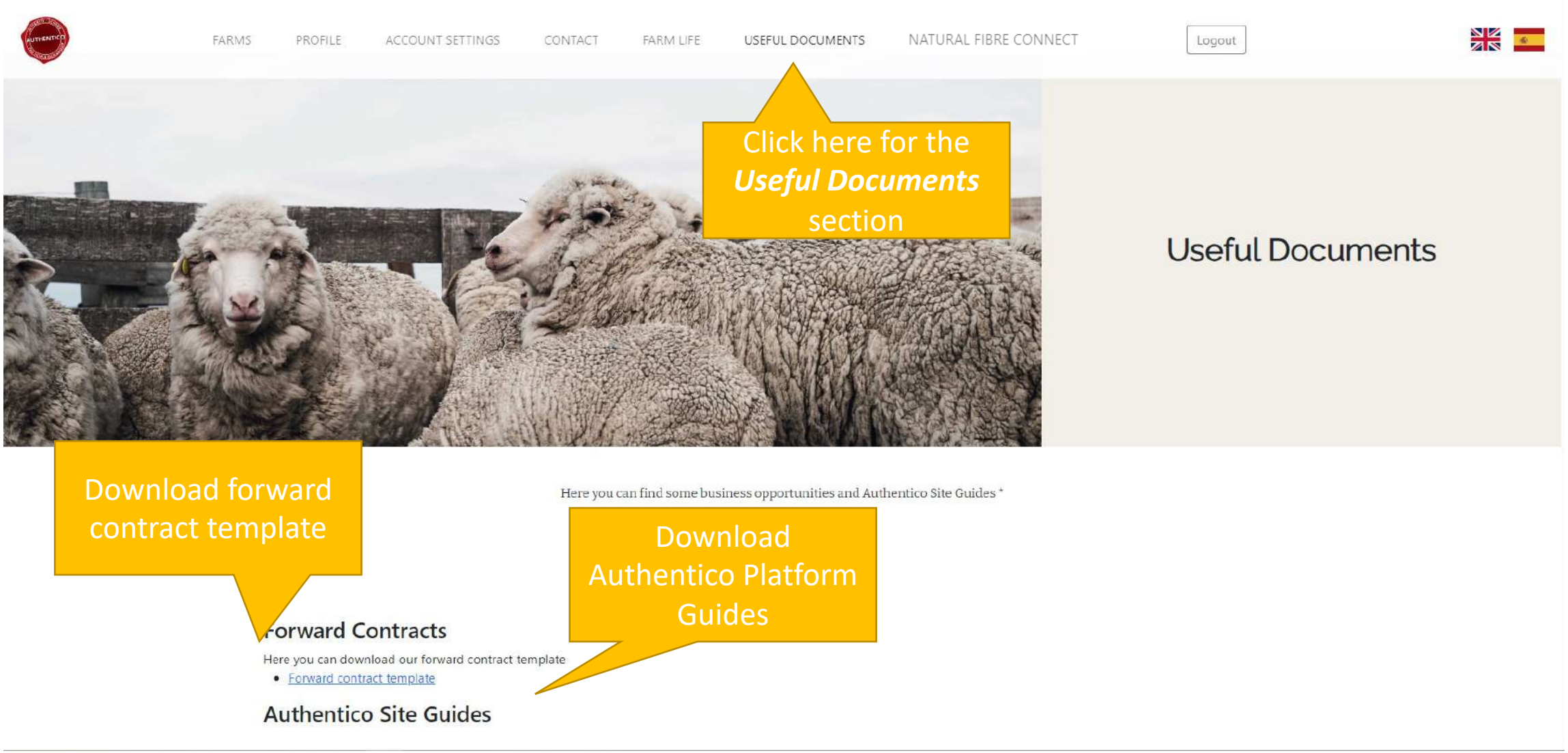


Scroll the page

Photos and videos of a farm are displayed with their titles and descriptions as a story about the life in the farm

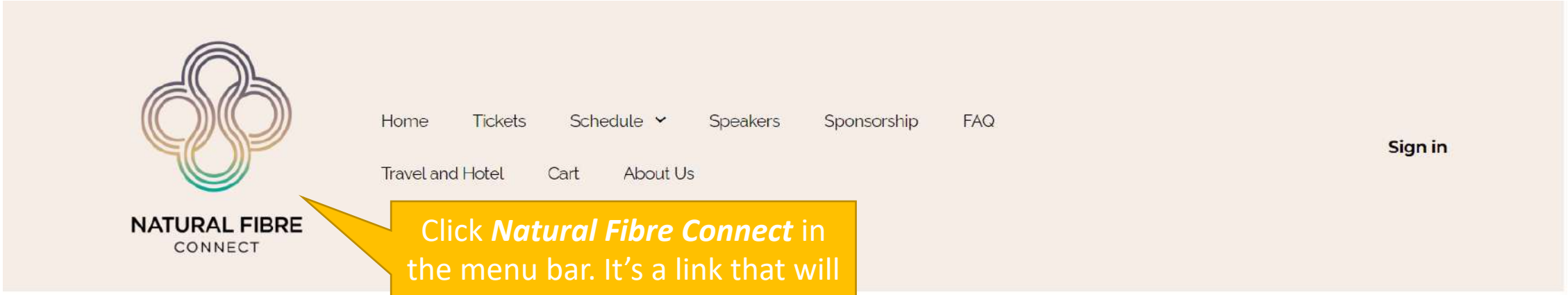
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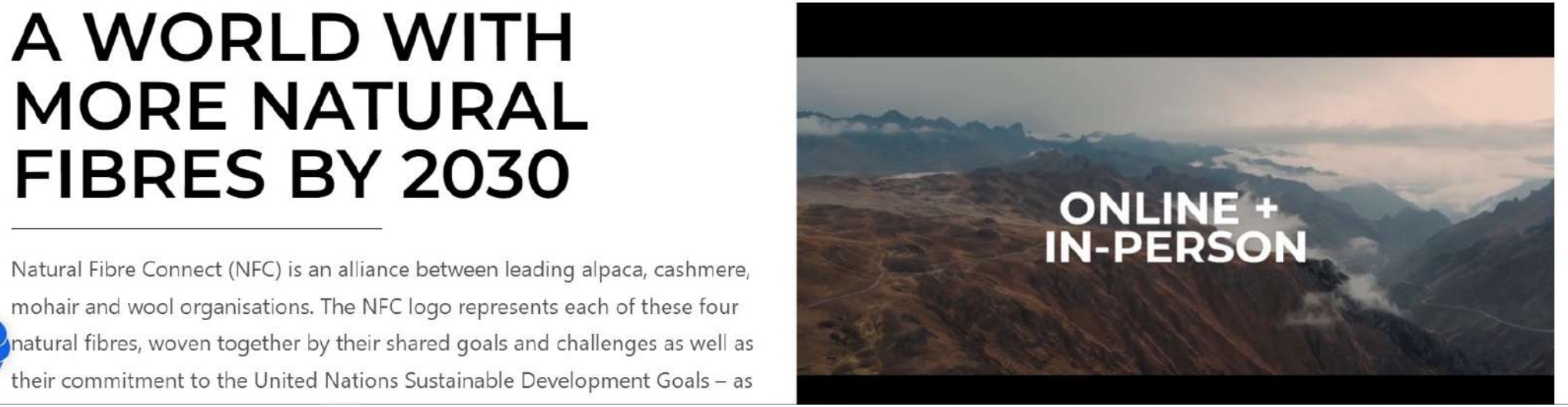
Useful Documents Page



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Natural Fibre Connect Link





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